



# TAMALPAIS COMMUNITY SERVICES DISTRICT

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## TCSO BOARD OF DIRECTORS MEETING 7:00PM

### AGENDA

WEDNESDAY, JUNE 12, 2019

TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY

#### 1. CALL TO ORDER

#### 2. ROLL CALL President Steffen Bartschat

Directors: Vice President Matt McMahon, Jeff Brown, Steven Levine, and Jim Jacobs.

#### 3. APPROVE AGENDA

#### 4. PUBLIC EXPRESSION

*Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (If an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.*

#### 5. REGULAR BUSINESS: Parks and Recreation

- A. Proclamation of appreciation for volunteer Joel Burzenski for providing the Cabin kitchen renovation – Carol Buchholz, Parks and Recreation Director
- B. Informational presentation regarding National Parks Service activities near Tamalpais Valley – Mia Monroe, GGNRA
- C. Parks and Recreation Update – Carol Buchholz, Parks and Recreation Director
- D. Parks Subcommittee meeting – Director Steve Levine and Vice President Matt McMahon

#### 6. REGULAR BUSINESS: Administration

- A. Adopt FY 2019/2020 Budget – Jerry Taylor, Finance Manager and Heather Abrams, General Manager
- B. Financial and Disbursement reports – Jerry Taylor, Finance Manager
- C. Vote in 2019 Election for Special District Risk Management Association (SDRMA) Board of Directors – Heather Abrams, General Manager

**7. REGULAR BUSINESS: Sanitation**

- A. Approve and Certify 2019 Sewer System Maintenance Plan (SSMP) – Sarah Methar, Analyst and Heather Abrams, General Manager
- B. Authorize payment of SASM biannual member agency assessment invoice – Heather Abrams, General Manager
- C. Approve Notice of Acceptance of Completion for FY 2018/2019 Sewer CIP – Heather Abrams, General Manager
- D. SASM Meeting – May 2019 – Director Jim Jacobs
- E. SMCSM Meeting – May 2019 – Vice President Matt McMahon

**8. REGULAR BUSINESS: Solid Waste**

- A. Authorize General Manager to enter into a contract with a hauler to collect the Good Earth grocery compactor in an amount not to exceed \$50,000 – Heather Abrams, General Manager
- B. Solid Waste program updates – Heather Abrams, General Manager

**9. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.*

- A. Approve Minutes
  - May 1, 2019 Board of Directors Meeting
- B. Authorize regular budgeted payment of \$222,621.72 to City National Bank for two loans for previous sewer improvements – Heather Abrams, General Manager
- C. Authorize regular budgeted payment to SDMRA for FY 19/20 up to \$44,000 for workers compensation insurance and up to \$67,000 for property and liability insurance – Heather Abrams, General Manager
- D. Authorize deposit into OPEB trust in the amount of \$50,213 as per TCSD FY 2018/19 budget – Heather Abrams, General Manager

**10. FUTURE AGENDA ITEMS**

- A. Consider moving July TCSD Board Meeting to July 17, 2019
- B. Consider moving Board Work Sessions to as needed, rather than regularly scheduled
- C. Board suggestions for future agenda items and input on these future potential agenda items:
  - Parks use work session
  - Parks and Recreation Five Year Financial Plan
  - Sewer CIP discussion
  - Volunteer Commission joint meeting with Board

**11. ADJOURNMENT**

**NEXT TCSD BOARD WORK SESSION**

**JUNE 26, 2019 – 8:30 AM**

**TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**