



Tamalpais Community Services District

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TCSD BOARD OF DIRECTORS WORK SESSION

MINUTES

WEDNESDAY – FEBRUARY 28, 2018, 8:30 A.M.

TAM VALLEY COMMUNITY CENTER, 203 MARIN AVENUE, MILL VALLEY

1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors work session was called to order by President Bartschat at 8:30 am on Wednesday, February 28, 2018.

2. ROLL CALL

President Steffen Bartschat

Vice President Matt McMahon, Directors: Jeff Brown, Steve Levine

Absent: Jim Jacobs

As four of the five Board members were present at Roll Call, a quorum was constituted.

Staff Present: GM Heather Abrams; Finance Manager Jerry Taylor, Recording Secretary Cyndie Martel

Others Present: Nick Franceschine, FSA of North Bay Pension LLC; Danny McDonald, Andy Allen

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. BROWN

AYES: 4

NAYS: 0

ABSENT: 1 (JACOBS)

4. PUBLIC EXPRESSION

Pres Bartschat invited public expression on non-agenda items, in response to which there was the following:

- Andy Allen – Mr. Allen commented on the sale of the community center.

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSD at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSD to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body

In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

5. REGULAR BUSINESS

A. Review and Discuss Other Post-Employment Benefits (OPEB) Liability Report

GM Abrams introduced Mr. Nick Franceschine, actuary for OPEB, and explained the retirement benefits of which they were talking, were for employees who reached 20 years of service with TCSD and included medical and dental benefits only. Mr. Franceschine explained that GASB accounting rules had changed recently, and how they were different. He also stated and the Board acknowledged that these retirement benefits had an effect on TCSD's audit and financial position, as they were currently unfunded liabilities.

Dir Brown asked if a retiree married, would the District need to cover the new spouse. Mr. Franceschine stated he would have to look into the question and let staff know. To budget more accurately, and given the size and scope of TCSD, Dir McMahon asked what the actual annual number payable to the retiree expense might be. Mr. Franceschine suggested that Exhibit 8 had the numbers he was looking for.

The Board asked for a comprehensive benefit review in light of upcoming new hires. Pres Bartschat asked staff to look into what the County of Marin was doing, and perhaps have a representative attend a meeting. Dir Levine asked for a summary of current benefits. GM Abrams pointed out the highly competitive hiring market for solid waste and sanitation workers, and that benefits were an important part of total compensation. Dir McMahon stated the cost information would be valuable to include in the upcoming budget process.

Public comment: Mr. Allen commented on offering employees a choice of benefits from a cafeteria plan.

Mr. McDonald asked about employees receiving cash in lieu of benefits. Pres Bartschat asked staff to review what other agencies were doing in this regard.

B. Authorizing General Manager to hire Sanitation and Maintenance Worker/Cross-trainee on a provisional basis, and setting the starting salary

GM Abrams reminded the Board that the current Sanitation and Maintenance Worker was planning to retire within the next six months and there is a competitive market for hiring in the industry. The District's current candidate was a good match, although he did not have a Class B license yet. GM Abrams stated it was important to find someone who was hard working and willing to grow into the position. The Board was in agreement.

MOTION TO APPROVE RESOLUTION 2018-02 AUTHORIZING GENERAL MANAGER TO HIRE DISTRICT SANITATION & MAINTENANCE WORKER/CROSS TRAINEE ON A PROVISIONAL BASIS, AND SETTING THE STARTING SALARY.

M/S: S. BARTSCHAT/M. MCMAHON

Public Comment: Mr. Allen commented on the number of similar positions open in the area. Mr. McDonald commented on hiring local people and making motions at Board work sessions. Pres Bartschat stated when an urgent situation arose, and the Board was agreeable, passing motions at the work sessions was permitted.

M/S/C: AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

6. FUTURE AGENDA ITEMS

- Pres Bartschat asked who from the Board was planning on attending the SMCSO Board meeting on Monday night, 3/5/18. All Board members present, as well as GM Abrams planned to attend.
- Dir McMahon commented that the upcoming budget process should be included as a future agenda item.
- At present, the March 14 Board meeting agenda included:
 - Start with a closed session at 6:30 pm
 - Solid Waste Service Charges community informational meeting for the upcoming Prop 218 hearing in April
 - Bob Reed of The Reed Group presenting sewer financial update
 - GGNRA update
 - Speaker to present information on state wide effort to raise funds for parks and recreation and wastewater/water activities which would benefit the state if passed.
 - Dir McMahon suggested having the informational items at the Board work sessions.
- Review TCSO Audit
- Sewer Financial Plan Update
- Staff Succession Planning
- Solid Waste Service Charges Proposition 218 Hearing - April 18
- Discussion of Recreational Events and Review Financial Model
- Approve updated facility rental fees

7. ADJOURNMENT

MOTION TO ADJOURN THE MEETING.

M/S/C: S. LEVINE/J. BROWN

AYES: 4


NAYS: 0

ABSENT: 1 (JACOBS)

MEETING ADJOURNED AT 9:43 A.M.



President



Secretary

NEXT TCSD BOARD OF DIRECTORS MEETING
MARCH 14, 2018 – 7:00 PM
TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY