



# Tamalpais Community Services District

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**Minutes of the Special Work Session Meeting of TCSD Board of Directors  
Held at 305 Bell Lane, Mill Valley  
June 10, 2011  
10:00 a.m.**

1. **CALL TO ORDER.** The Session of the Tamalpais Community Services District Board of Directors was called to order by President Bartschat at 10:05 a.m. on Friday, June 10, 2011.

2. **ROLL CALL.**

Board Members Present:

President Steffen Bartschat  
Linda Johnson  
Jeff Brown

Not Present:

Vice President Jim Jacobs  
Gretchen Stagg (arrived at the meeting at 10:30 a.m.)

As three of five of the Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Jon Elam, Finance Director Jerry Taylor, Park and Recreation Director Carol Buchholz, Sewer Maintenance Supervisor Manager Bob Bunce, and Recording Secretary Claudia Laughter.

Not Present: None

Others Present: Tam Valley resident Myra Drotman

3. **APPROVE AGENDA**

**MOTION TO APPROVE THE AGENDA**

**M/S/C L. Johnson/J. Brown AYES: 3 NAYS: 0 ABSENT: 2 (J. Jacobs/G. Stagg)**

4. **PUBLIC EXPRESSION** – President Bartschat called for Public Expression to the response Ms. Myra Drotman addressed the Board regarding the issue of transferring sewer fees to a usage-based system instead of a flat rate model currently used by TCSD. Ms. Drotman reminded the Board that there had been community concern regarding the flat rate and that she and other landlords and residents in Tam Valley saw the increase and rate system as unfair and illegal and that there were concerned citizens who are forming to protest the system. She asked the Board to again reconsider the fee model. President Bartschat thanked her for her statement and said the Board will continue to discuss the critical issue.

5. **CONVENE TO A CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

**MOTION TO CONVENE TO A CLOSED SESSION AT 10:15 A.M.**

**M/S/C S. Bartschat/L. Johnson AYES: 3 NAYS: 0 ABSENT: 2 (J. Jacobs/G. Stagg)**

**MOTION TO CONVENE TO OPEN SESSION**

**M/S/C J. Brown/G. Stagg AYES: 4 NAYS: 0 ABSENT: 1 (J. Jacobs)**  
**REPORTABLE ACTIONS: NONE**

**6. GENERAL BUSINESS**

**A. 2011/2012 BUDGET DISCUSSION** – GM Elam presented the annual budget to the Board and discussed each division (Sanitation, Refuse, and Park and Recreation).

Sanitation: Income is up overall and TCSD has received the budget numbers from SMCSO which shows a cost reduction by approximately \$170,000. President Bartschat requested that the capital costs are to be addressed during the finalization of the contract.

Refuse: GM Elam reported that since the rate increase memo was sent to all Tam Valley residents that there has been a migration from the 65-gallon can to a 35-gallon can of approximately 20 owners. Benefits and labor costs are also down as well as professional fees. Will need to build in funds for a new small garbage truck (\$125,000) and the remainder of the fleet will need to be retrofitted for diesel upgrades.

Park & Recreation: Labor costs are down and there is a reduction in the tax base of \$15,000 as well as a decrease in rental revenue and donations. \$40,000 will either need to be raised or cut from the proposed budget for it to be balanced.

**7. ADDITIONAL BOARD DISCUSSION AND COMMENTS**

- President Bartschat requested setting up a meet and greet reception with the newly appointed supervisor who is taking over Charles McGlashan's seat. He also requested a tour of TCSD prior to the reception.
- June 22<sup>nd</sup> Work Session will be canceled due to lack of a quorum
- July Board Meeting will be moved from July 13<sup>th</sup> to July 6<sup>th</sup> to accommodate schedules and it was suggested adding the Supervisor meet & greet to that meeting as well.

**ADJOURNMENT**

**MOTION TO ADJOURN**

**M/S/C L. Johnson/G. Stagg AYES: 4 NAYS: 0 ABSENT: 1 (J. Jacobs)**

Meeting was adjourned at 11:42 a.m.

*SA RA 6/15/11*

\_\_\_\_\_  
President

*[Signature]*

\_\_\_\_\_  
Secretary

Next Regular Board Meeting:

*6-15-11*

Meeting: TCSD Regular Board Meeting  
 Date: **June 15, 2011**  
 Time: **7:00pm**  
 Location: TCSD Community Center  
 203 Marin Avenue, Mill Valley