



# TAMALPAIS COMMUNITY SERVICES DISTRICT

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**TCSO BOARD OF DIRECTORS MEETING 7:00PM**

**CLOSED SESSION 6:30 PM**

**AGENDA**

**WEDNESDAY, MARCH 13 2019**

**TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**

1. **CALL TO ORDER**

2. **ROLL CALL** President Steffen Bartschat

Directors: Vice President Matt McMahan, Jeff Brown, Steven Levine, and Jim Jacobs.

3. **APPROVE AGENDA**

4. **CLOSED SESSION**

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9

Name of case: SMCSO v. TCSO; Case No. CIV1702745)

5. **ADJOURN TO OPEN SESSION**

**REPORTABLE ACTIONS FROM CLOSED SESSION REPORTED BY THE PRESIDENT**

6. **PUBLIC EXPRESSION**

*Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (If an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.*

7. **REGULAR BUSINESS: Administration and Finance**

A. Discussion of Interim Financial Plan Update – Bob Reed, The Reed Group

B. State mandated Board and staff training overview – Heather Abrams, General Manager

C. Financial and Disbursement reports – Jerry Taylor, Finance Manager

D. Determine agenda for Board Planning Meeting on March 30

E. Board approval of term renewal for sitting Volunteer Commissioners – Heather Abrams, General Manager

F. Interview of applicant for the TCSO Volunteer Commission – Heather Abrams, General Manager

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSO at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSO to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body  
In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

**8. REGULAR BUSINESS: Sanitation**

- A. FY 18/19 Sewer CIP update and authorize General Manager to approve change orders for slip lining additional linear feet up to \$55,000 – Sarah Mehtar, TCSD Staff and Heather Abrams, General Manager
- B. SASM Meeting – February 2019 – Director Jeff Brown
- C. SMCSM Meeting – March 2019 – Vice President Matt McMahon

**9. REGULAR BUSINESS: Solid Waste**

- A. Organics recycling letter to be sent to commercial and multifamily dwelling owners – Sarah Mehtar, TCSD Staff
- B. Approve job description and salary range for Sanitation, Maintenance & Solid Waste Worker – Heather Abrams, General Manager

**10. REGULAR BUSINESS: Parks and Recreation**

- A. Parks and Recreation update - Carol Buchholz, Parks and Recreation Director
- B. Discussion of proposal for tree survey services - Carol Buchholz, Parks and Recreation Director
- C. Oral update on Kay Park - Carol Buchholz, Parks and Recreation Director

**11. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.*

- A. Approve Minutes
  - February 13, 2019 Board of Directors Meeting

**12. FUTURE AGENDA ITEMS**

- A. Board suggestions for future agenda items and input on these future potential agenda items:
  - Confirm meeting dates in March: March 27 Work Session, March 30 Planning Meeting
  - Parks use work session
  - Parks and Recreation Five Year Financial Plan

**13. ADJOURNMENT**

**NEXT TCSD BOARD WORK SESSION  
MARCH 27, 2019 – 8:30 AM  
TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**