



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSO BOARD OF DIRECTORS WORK SESSION

MINUTES

WEDNESDAY, JUNE 22, 2022, 8:30 AM

1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Work Session was called to order by President Bartschat at 8:34 am on Wednesday, June 22, 2022.

2. ROLL CALL

President Steffen Bartschat

Vice President Jeff Brown, Directors Jim Jacobs, Steve Levine, Matt McMahon

Staff Present: General Manager, Garrett Toy; Assistant General Manager, Alan Shear; Finance and Programs Manager, Sarah Mehtar

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C J. BROWN/J. JACOBS

AYES: 5

NAYS: 0

ABSTAIN: 0

4. PUBLIC EXPRESSION

Pres Bartschat invited public expression on non-agenda items, in response to which there was the following:

- There was no public expression.

5. REGULAR BUSINESS: Board Actions

A. Conduct study session on parks & recreation events, programs, classes, policies, parks and facilities; organizational structure; schedule and topics for future board work sessions
Each Board member shared their priorities (see attached). GM Toy presented a categorization of the Board's priorities into related topics/projects labeled proposed short and long term Board priorities. The Board offered suggestions for updates: combine items 3 and 10, add engagement to item 4, move item 9 into item 2, add the office reconfiguration and monthly CIP reporting. They agreed that each of the items could be discussed further but felt the list was comprehensive.

GM Toy suggested coming back to the Board with a built-out work plan and using work sessions to do more focused work.

With regard to Item 2, GM Toy asked the Board 1) what did they mean by pre-pandemic levels and 2) did all events have to be done as they were before? The Board discussed that they were comfortable with experimenting with current and new events, but less comfortable with reducing the frequency of events. The Board also discussed communication to residents in the form of printed newsletters and e-news, suggesting a paper newsletter twice per year (August & March) and continuing with the shorter, weekly e-news blasts. The Board asked staff to have Breakfast

with Santa this year and perhaps a second holiday event and asked for a schedule of events through January 2023 to review at the July 13 meeting.

The work sessions would be scheduled as follows:

- July 27: tour of Kay and Flamingo Parks
- August 24: tour of Eastwood Park
- September 28: canceled
- October 26: review status of the Management Partners’ parks study, 2006 Hansen study and the 2019 parks survey results
- November 16 (special work session): solid waste financial plan and 5-year rate study initial review
- December 28: canceled
- January 25, 2023: second review of the solid waste financial plan and 5-year rate study

GM Toy briefly reviewed the current organizational structure detailing for the Board which roles fell under the GM and AGM positions. He reminded the Board of the high level of collaboration between he and AGM Shear and there was always room for updates.

6. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

- A. Approve Resolution 2022-11 requesting consolidation and election services for two TCSD director’s positions in November 2022

There was no public comment.

MOTION TO APPROVE THE CONSENT CALENDAR

M/S/C: J. BROWN/S. LEVINE	AYES: 5	NAYS: 0	ABSTAIN: 0
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5. ADJOURNMENT

MOTION TO ADJOURN THE MEETING

M/S/C: J. BROWN/S. LEVINE	AYES: 5	NAYS: 0	ABSTAIN: 0
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MEETING ADJOURNED AT 10:30 A.M.



President



Secretary

NEXT TCSD BOARD MEETING
JULY 13, 2022 – 7:00 PM
Tamalpais Valley Community Center, 203 Marin Ave