



# Tamalpais Community Services District

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**TCSD BOARD OF DIRECTORS MEETING 7:00PM**

**CLOSED SESSION 6:30 PM**

**AGENDA**

**WEDNESDAY, NOVEMBER 14 2018**

**TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**

**1. CALL TO ORDER**

**2. ROLL CALL** President Steffen Bartschat

Directors: Vice President Matt McMahon, Jeff Brown, Steven Levine, and Jim Jacobs.

**3. APPROVE AGENDA**

**4. PUBLIC EXPRESSION**

*Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (if an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.*

**5. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9

Name of case: SMCSO v. TCSD; Case No. CIV1702745)

**6. REGULAR BUSINESS: Parks and Recreation**

**A. Oral update from Mia Monroe regarding Muir Woods parking reservation system meeting to be held December 3, 2018**

**B. Consider request for time for Firewise in Community Center and Cabin – Heather Abrams, General Manager**

**C. Parks and Recreation Five Year Financial Plan, focused discussion on events – Carol Buchholz, Parks and Recreation Director**

**D. Parks and Recreation oral update – Carol Buchholz, Parks and Recreation Director**

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSD at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSD to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body  
In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

**7. REGULAR BUSINESS: Administration**

- A. Financial and Disbursement reports – Jerry Taylor, Finance Manager
- B. Receive evaluation form for General Manager’s evaluation to be conducted on November 28, 2018
- C. Volunteer Commission – October 24, 2018 – Jeff Brown

**8. REGULAR BUSINESS: Sanitation**

- A. SASM Meeting – October 2018 – Director Jim Jacobs
- B. Interstate Technology Regulatory Council (ITRC) – Director Jim Jacobs
- C. SMCSD Meeting – November 2018 – Vice President Matt McMahon
- D. Update on Bid for FY18/19 Sewer CIP – Heather Abrams, General Manager

**9. REGULAR BUSINESS: Solid Waste**

- A. Holiday schedule reminders – Heather Abrams, General Manager

**10. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.*

- A. Approve Minutes
  - October 10, 2018 Board of Directors Regular Meeting
- B. Approve copier lease and authorize General Manager to make payments according to the agreement – Heather Abrams, General Manager
- C. Authorize regular budgeted payment of \$222,621.72 to City National Bank for two loans for previous sewer improvements – Heather Abrams, General Manager

**11. FUTURE AGENDA ITEMS**

- A. Board suggestions for future agenda items and input on these future potential agenda items:
  - Schedule for TCSD Board planning meeting 2019 – January 26, Feb 2, or Feb 9
  - New TCSD website preview
  - GM Evaluation – November 28, 2018
  - Swearing in of two TCSD Board Members by Marin County Supervisor Kate Sears – December 12, 2018
  - Board discussion of subcommittees and liaison roles, and board leadership in preparation for January board meeting – December 12, 2018
  - TVIC Board Presentation – December 12, 2018
  - Approve FY 18/19 CIP Bid – December 12, 2018
  - Archive Storage ribbon cutting ceremony
  - Parks and Recreation Five Year Financial Plan
  - Approval of payment to SMCSD

**12. ADJOURNMENT**

**NEXT TCSD BOARD WORK SESSION  
NOVEMBER 28, 2018 – 8:30 AM  
TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**