



Tamalpais Community Services District

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**Minutes of the Regular Meeting of TCSD Board of Directors
Held at 203 Marin Avenue, Mill Valley
January 11, 2012
7:00 p.m.**

1. CALL TO ORDER. The Session of the Tamalpais Community Services District Board of Directors was called to order by Vice President Jacobs at 7:06 p.m. on Wednesday, January 11, 2012.

2. ROLL CALL.

Board Members Present: The following members were present:

President Steffen Bartschat
Vice President Jim Jacobs
Linda Johnson
Jeff Brown
Gretchen Stagg

As five of five of the Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Jon Elam, Carol Buchholz, Director of Park & Recreation, and Recording Secretary Claudia Laughter

Not Present: Sewer Maintenance Supervisor Bob Bunce and Finance Director Jerry Taylor

Others Present: Fire Grant Volunteer Lead Jim Kasper, Tam Valley resident and property owner Bret Andrews, and Park & Recreation Advisory Chairperson Sue Hayes

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA WITH MOVING ITEM 5E TO BE FIRST UNDER GENERAL BUSINESS AND THE ADDITION OF A HISTORICAL TONNAGE SHEET TO ITEM 5C:

M/S/C L. Johnson/S. Bartschat AYES: 5 NAYS: 0

1. PUBLIC EXPRESSION. President Bartschat invited public expression on non-agenda items, in response to which there was the following: Tam Resident Bret Andrews made a statement to the Board that he viewed the policies regarding sewer and garbage are billed regressively as opposed to other Marin County utilities. President Bartschat thanked him for his statement.

2. COMMISSION REPORTS.

Park and Recreation – Chairperson Sue Hayes reported that there was not a meeting for the Advisory Commission in December. The next meeting is scheduled for late January.

Revitalization and Safety – No member was present to give an update

GENERAL BUSINESS. It should be noted that GM Elam (and Staff) provided this work session's reports, financials, and other written materials.

- E. CONTINUE DISCUSSION OF TCSD REFUSE COLLECTION PRACTICES - GM Elam stated that at the last two Board meetings, there has been continued discussion regarding how the District charges for refuse services. At the December 2011 meeting, the Board requested looking into setting a per-can rate instead of per-unit rate. GM Elam proposed a pilot program effective January 1st that would be implemented at Bret Andrew's 5-unit apartment complex. The program would be charging for the number of cans used (3) as opposed to the number normally assigned (5). Linda Johnson asked what the overall budgetary effects would be of switching to a cost per can basis. GM Elam said that further study would need to occur to see District-wide impact including any changes in base costs. Tam Resident Bret Andrews asked to address the Board and brought up the duplex rate on the current rate sheet is illegal in his opinion under California law. He also stated that the Board should switch to a per-can rate as it would make the rates fairer to multi-unit owners.

DIRECTION TO STAFF TO IMPLEMENT A PILOT PROGRAM FOR 6 MONTHS BASED ON A PER-CAN RATE STRUCTURE

M/S/C S. Bartschat/L. Johnson

AYES: 5

NAYS: 0

- A. ELECTION OF BOARD OF DIRECTOR OFFICERS FOR 2012

PRESIDENT:

Nominations: J. Brown, L. Johnson nominated Steffen Bartschat

Closed Nominations

Statement: Steffen Bartschat stated that he was willing to serve for another year

VOTE: AYES: 4 NAYS: 0

VICE PRESIDENT:

Nominations: S. Bartschat, J. Jacobs nominated Jeff Brown

Closed Nominations

Statement: Jeff Brown stated he was looking forward to the opportunity

VOTE: AYES: 4 NAYS: 0

REPRESENTATIVES:

- SASM: Jim Jacobs will continue to represent the District on SASM's Board
- SMCSO: Steffen Bartschat will be liaison
- GATEWAY: Linda Johnson will continue to act as District representative

- B. REVIEW OF NEW LEGISLATION (AB 341) THAT IMPACTS WASTE DIVERSION GOALS FROM 50% TO 75% BY 2020 AND ADDS NEW RECYCLING REQUIREMENTS ON COMMERCIAL AND MULTI-FAMILY DWELLINGS - GM Elam reminded the Board that the State passed this new law that will require diversion percentages to increase from 50% to 75%. Currently, the District's rate is at 59% and has been increasing 2%-3% annually. Other components of the new law which is effective July 1st include the possibility of applying for a grant that would focus on commercial and multi-family units for new recycling requirements and green waste diversion. This is an informational item for the Board. The Board inquired into the reasons for increased green waste and decreased recycling figures. GM Elam stated he was unsure why recycling was decreasing but green waste was increasing due to food composting and large amounts of fire safe work being implemented in Tam Valley.

- C. DISCUSSION OF TCSD'S USE OF COMPOSTABLE BAGS FOR FOOD AND GREEN WASTE PROGRAMS - GM Elam reviewed the diversion history sheet with the Board and stated that the food waste program is a continuing success with the side benefit of residents coming into the office to get more composting bags and also discovering the other programs and recycling resources TCSD offers.

- D. REPORT ON CONSTRUCTION AND DEMOLITION CERTIFIED FACILITIES OPPORTUNITIES - GM Elam had previously presented the idea of C&D collection to the Board in 2011. One of the issues would be collection of disposal data and rates from local contractors to determine initial volume of participation. President Bartschat requested adding this to the Board's goals session later in the year for further discussion with direction to the staff to obtain more information on how this program would be developed.

STAFF REPORTS

- Park & Recreation - Director Carol Buchholz reported on the following:

- Community Center Lighting: All ballards with the exception of one have been installed (the missing is being repaired and will be installed the week of January 16th). The pole lights are missing the base covers and the contractor is working to receive them shortly. GM Elam added that a community service worker had completed landscaping work around the Community Center.
- Pacific Sun/Marin Neighborhoods article had not included Tam Valley as a Marin neighborhood and Beverly Healey has invited the editor to come and visit the programs as well as has sent him information. Her work has increased the District's PR visibility.
- Spaghetti Bingo: Will be this Friday, January 13th
- Crab Feed: Scheduled for January 21st and over 30 (out of 100) tickets have already been sold
- Class Registration: Registrations have been coming in for the latest batch of classes sent out in the January newsletter
- Murder Mystery: Dates for performances are February 3, 4, 10, and 11 and tickets are beginning to sell
- Tia's Program: Tia has a new group of high school students working for her
- Trail Work: Repairs have been completed on several projects throughout Tam Valley on both stairs on the trails and the bridge at Eastwood Park

- Sanitation - Bob Bunce - Mr. Bunce was not present. GM Elam reported that the pump work had been completed but a full test has not been run due to the dry winter water levels.

- Finance - Mr. Taylor was not in attendance.

- Refuse/GM Update - GM Elam reported on several items:

- Refuse: Wear and tear on the truck fleet continues to be a problem. Fortunately, many of these repairs can be completed in-house.
- GM Update: LAFCO is holding a meeting on January 12th to discuss consolidation of 4 sewer districts. There is also an annual award being offered by the Marin Conservation League that the District should submit their name for consideration.

BOARD REPORTS

- SASM Meeting - Jim Jacobs reported that he did not seek reelection as SASM Board President

CONSENT CALENDAR AND MINUTES APPROVAL

APPROVAL WITH EXPLANATION FROM FINANCE MGR JERRY TAYLOR ON "Marin to WAD to WAT" on December 22, 2011 (Mr. Taylor later explained this was a line that was not to be originally included in the Disbursement report)

M/S/C L. Johnson/J. Jacobs

AYES: 5

NAYS: 0

ITEMS FOR NEXT AGENDA

- SMCSO Contract Update

ADJOURNMENT

M/S/C G. Stagg/J. Brown

AYES: 5

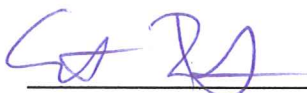
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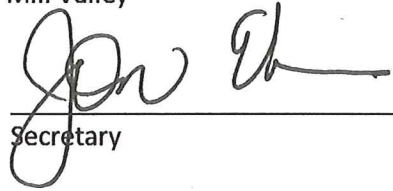
Meeting was adjourned at 8:50 p.m.

Next Scheduled Board Work Session:

Date: January 14, 2012 Time 10:00am

Location: TCSD Main Office - 305 Bell Lane, Mill Valley

 2/8/12
President Date


Secretary Date