

Tamalpais Community Services District

305 Bell Lane, Mill Valley, CA 94941 • 415 388-6393 • Fax: 415 388-4168
info@tcsd.us • www.tcsd.us

Minutes of the Work Session Meeting

TCSD Board of Directors

WEDNESDAY, OCTOBER 26, 2016

8:30AM

TCSD MAIN OFFICE, 305 BELL LANE, MILL VALLEY

I. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Work Session Meeting was called to order by President Brown at 8:32 a.m. on Wednesday, October 26, 2016.

2. ROLL CALL President Jeff Brown; Vice President Steven Levine; Directors Steffen Bartschat, Jim Jacobs, and Matt McMahon

As five of the five Board members were present at Roll Call, a quorum was constituted.

Staff Present: GM Elam, District Clerk Claudia Laughter, Finance Manager Jerry Taylor, Sanitation Manager Bob Bunce

Others Present: Doug Dove-Bartle Wells (arrived 8:45am), Danny McDonald, Nancy McDonald

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA WITH CHANGES:

-MOVE ITEM 5C-PRESENTATION BY DOUG DOVE REGARDING DEB SERVICE REFINANCING DUE TO ARRIVAL DELAY

M/S/C: S. LEVINE/J. JACOBS AYES: 5 NAYS: 0

4. PUBLIC EXPRESSION

- Danny McDonald – Mr. McDonald thanked Staff for response to his previously submitted information request. He stated he would have other information requests forthcoming.
- Director Levine stated that he would like the Board to define clear goals for the incoming General Manager and Director Jacobs requested it be added to a future meeting.

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSD at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSD to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body
In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

5. **GENERAL BUSINESS**

A. REVIEW AND APPROVE "NOT TO EXCEED" COSTS FOR 2016 WORK PROJECTS FOR FIRE SAFE GRANT WORK – Mr. Kasper presented the scheduled fire mitigation work projects and current cost estimates for areas on Durant Avenue, Countyview, and Tennessee Avenue. He requested "Not to Exceed" approval for these projects with funding to come from the Cooperative Fire Program of the U.S. Forest Service, Department of Agriculture and through the California Fire Safe Council.

MOTION TO APPROVE THE "NOT TO EXCEED" COSTS FOR 2016 WORK PROJECTS FOR FIRE SAFE GRANT WORK

M/S M. McMAHON/S. LEVINE

PUBLIC COMMENT:

- Nancy McDonald – Ms. McDonald stated she felt that TCSD was going beyond its scope with this fire safe work and suggested a review of Marin Avenue for mitigation issues.

M/S/C AYES: 5 NAYS: 0

B. PRESENTATION AND DISCUSSION OF DISTRICT CAPITAL PROJECTS AND DEBT SERVICE REFINANCING BY MR. DOUG DOVE OF BARTLE-WELLS – GM Elam introduced Mr. Doug Dove of Bartle-Wells to discuss 30-year bond refinancing for the District. Mr. Dove distributed a presentation and described the possible refinancing plans. After discussion, the Board decided to re-examine the issue in late 2017 and thanked Mr. Dove for his presentation.

C. RECEIVE A PROPOSAL FOR SEWER SYSTEM FINANCIAL PLAN AND RATE UPDATE STUDY FOR FY 2016/17 THROUGH 2021/22 BY THE REED GROUP AT A COST NOT TO EXCEED \$29,600 – GM Elam presented a revised proposal from The Reed Group which included modifications requested by the Board and a reduced cost of \$14,105. The revised schedule of tasks was discussed among the Board a shorter timeframe of three months was requested. The Board requested Mr. Reed give an updated presentation at the November 7, 2016 Regular Meeting.

MOTION TO ACCEPT THE REVISED PROPOSAL FROM THE REED GROUP FOR A SEWER RATE STUDY AT A COST NOT TO EXCEED \$14,105

M/S J. JACOBS/M. McMAHON

PUBLIC COMMENT: None.

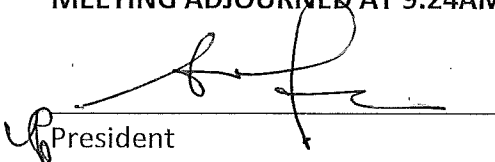
M/S/C AYES: 5 NAYS: 0

5. **ADJOURNMENT**

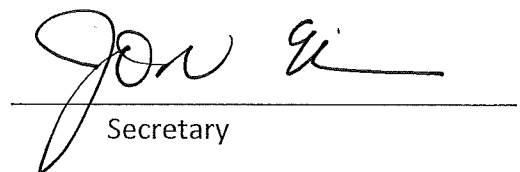
MOTION TO ADJOURN

M/S/C S. LEVINE/S. BARTSCHAT AYES: 5 NAYS: 0

MEETING ADJOURNED AT 9:24AM



President



Secretary