



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD BOARD OF DIRECTORS MEETING 7:00PM

MINUTES

WEDNESDAY, MARCH 11, 2020

TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY

1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors meeting was called to order by President McMahon at 7:02 p.m. on Wednesday, March 11, 2020.

2. ROLL CALL President Matt McMahon

Directors: Vice President Jeff Brown, Steffen Bartschat, and Steve Levine.

Absent: Dir Jim Jacobs

Staff Present: General Manager Heather Abrams, Recording Secretary Cyndie Martel

Others Present: Girl Scout Leader Britt Ryan, Girl Scouts: Alexis Paras, Christa Sasso, Lucy Ryan, Amanda Mauzy; Deputy David Chellson, Deputy Codie Rossotti, Jim Kasper, Marin County Park, Dan Sauter; Lee Budish

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. BROWN

AYES: 4

NAYS: 0

ABSENT: 1 (JACOBS)

4. PUBLIC EXPRESSION

Pres McMahon invited public expression on non-agenda items, in response to which there was the following:

- Ms. Budish commented on the Tam Valley Neighborhood Response Group and needing to use District facilities.
- Mr. Kasper commented on fire risk reduction.
- Mr. Levine commented on updated dog leash laws in the city of Mill Valley, and asked to agendize the topic at a future Board meeting.

5. PRESENTATIONS

A. Girl Scouts presentation regarding possible McGlashan Trail project

The Girl Scouts from Troop 10938, who were working on their Silver Award, presented the Board with a proposal to add non slip tape on the McGlashan trail bridge, and asked for the Board's support. GM Abrams introduced Dan Sauter from Marin County Parks which had jurisdiction over the bridge. Longevity of the tape was a concern and it was suggested that a test board be done first. The Board asked clarifying questions and approved the project. Next steps would be for GM Abrams to reach out to Marin County Parks' staff to verify this project meets with their protocol

and procedures and then reach out to the Girl Scouts about beginning the project. Mr. Sauter concurred with doing a trial section on the bridge first.

B. Sheriff's presentation on recent car break-ins

Deputy Chellson presented the Board with information on the increase in car break-ins recently and what the public could do to protect themselves. The Deputy said there were YouTube videos online which showed the methods thieves used to break in, and suggested residents review them.

6. REGULAR BUSINESS: Sanitation

Requested for Board Action

A. Review and approve agreement with Central Marin Sanitation Agency (CMSA) for Fats, Oils, and Grease (FOG) source control program

GM Abrams stated the District had contracted with CMSA since 2008 to administer its FOG program and keep the District's small number of commercial customers compliant. She pointed out a FOG source control program was required in TCSD's agreement with SMCSO.

There was no public comment.

MOTION TO APPROVE THE AGREEMENT WITH CENTRAL MARIN SANITATION AGENCY (CMSA) FOR FATS, OILS, AND GREASE (FOG) SOURCE CONTROL PROGRAM

M/S/C: S. LEVINE/J. BROWN

AYES: 4

NAYS: 0

ABSENT: 1 (JACOBS)

Information-Only Items

B. Discuss SASM EDU calculation clarification memo from Hildebrand Consulting

GM Abrams provided the Board with historical information, explained that according to Hildebrand Consulting the District had not exceeded its capacity EDU allocation at SASM, but had not included the application of a strength factor, so would pay more going forward.

SASM would vote on whether to open their Ordinance 92 or pursue other options at their March 19, 2020 meeting. GM Abrams would discuss with Dir Bartschat, who would attend and vote on the District's behalf.

C. General Manager's sewer operations updates including update on 1) SMCSO agreement completion, 2) costs from December 2019 Sewer Emergency, 3) FY 19/20 Sewer Capital Improvement Program (CIP), 4) Palma Way update

1) GM Abrams stated the SMCSO agreement was completed and she was hopeful both agencies would move forward cooperatively. Dir Bartschat suggested having GM Abrams on their agenda to introduce Dir Levine and update them on the recent sewer emergency, including the District's mitigation plans.

2) GM Abrams gave the Board an update on the costs of the December 2019 sewer emergency, which was approximately \$32,000, and provided information on the District's attempt to obtain reimbursement from CALTRANS.

3) GM Abrams provided the Board with an update on the agency's CIP stating it went very well. Pres McMahon reminded staff to develop a method to measure the effectiveness of the District's CIP, beyond what problems were being solved.

- 4) An update on Palma Way was provided. There was interest by the Palma Way residents in having a local agency take in funding on their behalf and shepherd the project through. The Board was not interested in being involved directly with this project as the District did not have the expertise needed and the project did not match the District's mission. TCSO could continue to be an advocate.

D. Board updates on treatment plants: SASM and SMCSO

SASM: In Dir Jacobs' absence, the Board reviewed his report. VP Brown was not available, Dir Bartschat would attend the next meeting on March 19, 2020 if needed.

SMCSO: TCSO liaisons did not attend the SMCSO Board meeting on March 2, 2020. Next meeting was scheduled for April 6, 2020 at 6:00pm. Dir Bartschat and Levine planned to attend.

7. REGULAR BUSINESS: Solid Waste

Information-Only Items

- A. General Manager's operations updates, including 1) recruitment to begin for solid waste/sanitation worker, job description attached, please distribute widely, 2) discuss lease of solid waste replacement trucks, 3) draft Marin County Reusable Food Ware Ordinance and related plastics industry updates
 - 1) GM Abrams stated recruitment would start for the solid waste/sanitation worker. She reminded the Board of the difficulty finding candidates who had a Class B license and were willing to commute to this area. Mr. Sanfilippo would retire end of July.
 - 2) At the recommendation of R3, the District's solid waste consultant, the District would bring back an action item to allow staff to lease two solid waste trucks to replace current aging, repair prone vehicles. GM Abrams explained the options available to the District. GM Abrams would present the lease information at the next Board meeting.
 - 3) GM Abrams stated in an effort to reduce non reusable foodware items in landfills, the County of Marin was poised to pass an ordinance banning such items, except where expressly exempt. GM Abrams explained the potential impacts for the District.

8. REGULAR BUSINESS: Parks and Recreation

Information-Only Items

- A. General Manager's Parks and Recreation operations update

In light of the recent park and rec planning meeting, the Board would wait until the planning meeting to discuss further details for the future of park and rec.

9. REGULAR BUSINESS: Administration

Requested for Board Action

- A. Resolution to thank the Volunteer Commissioners for their service and close the commission
GM Abrams stated after checking with all of the members and due to the Volunteer Commission's inactivity over the last year, it was suggested that the commission be closed. She and the Board thanked the commissioners for their time, ideas and passion about their community, and thanked VP Brown for shepherding the group.

There was no public comment.

12. ADJOURNMENT

MOTION TO ADJOURN

M/S/C: M. MCMAHON/J. BROWN

AYES: 4

NAYS: 0

ABSENT: 1 (JACOBS)

THE MEETING WAS ADJOURNED AT 9:11 P.M.



President



Secretary

**NEXT TCSD BOARD PLANNING MEETING
MARCH 27, 2020 – 12:00 PM
FERNWOOD CEMETERY, 301 TENNESSEE VALLEY ROAD, MILL VALLEY**

