



Tamalpais Community Services District

305 Bell Lane, Mill Valley, CA 94941 • 415 388-6393 • Fax: 415 388-4168
info@tcsd.us • www.tcsd.us

Minutes of the Regular Meeting of TCSD Board of Directors

Wednesday – January 13, 2016

7:00pm

Tam Valley Community Center - 203 Marin Avenue, Mill Valley

I. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Meeting was called to order by President Brown at 7:00 pm on Wednesday, January 13, 2016.

2. ROLL CALL President Jeff Brown; Vice President Steven Levine; Directors Steffen Bartschat, Matt McMahon and Jim Jacobs

As five of the five Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Jon Elam and Recording Secretary Claudia Laughter

Others Present: Dan McDonald, Nancy McDonald, Malcolm Harvey, Olivia Jacobs, and one unidentified member of the public.

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA WITH MOVING ITEM NO. 5 PUBLIC EXPRESSION TO OCCUR AFTER AGENDA APPROVAL

M/S/C: J. JACOBS/S. LEVINE AYES: 5 NAYS: 0

4. PUBLIC EXPRESSION

President Brown invited public expression on non-agenda items, in response to which there was the following:

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSD at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSD to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body

In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

- Malcolm Harvey –Mr. Harvey made a statement reflecting on the previous year and looking forward to the new year.
- Dan McDonald – Mr. McDonald asked about a disbursement item and President Brown stated it would be answered when the Board got to that point in the agenda.

5. GENERAL BUSINESS

- A. ELECTION OF BOARD OF DIRECTORS OFFICERS AND BOARD ASSIGNMENTS FOR 2016** – VP Levine opened and called for nominations. Director Jacobs nominated Jeff Brown. No other nominations were received.

MOTION TO CLOSE NOMINATIONS M/S/C J. JACOBS/S. LEVINE

VOTE TO APPOINT JEFF BROWN TCSD BOARD PRESIDENT

AYES: 4 ABSTAIN: 1 (BROWN)

President Brown opened the nominations for Vice President. Director Bartschat nominated Steve Levine. Director McMahon seconded.

MOTION TO CLOSE NOMINATIONS M/S/C J. BROWN/J. JACOBS

VOTE TO APPOINT STEVE LEVINE TCSD BOARD VICE PRESIDENT

AYES: 4 ABSTAIN: 1 (LEVINE)

President Brown made the motion to have GM Elam remain as representative to SMCSO with Director McMahon as alternate. The subcommittee representatives would be Directors Jacobs and Bartschat.

MOTION TO ASSIGN

M/S/C J. BROWN/S. LEVINE AYES: 5 NAYS: 0

GM Elam stated that a date needed to be chosen for the Board's 2016 Work Plan Session. The Board decided on Saturday, January 30th from 9:00am-12:00pm. Location pending. Since this work planning session will take place, the regularly scheduled work session for January 27, 2015 is canceled.

TCSD's Legal Counsel also suggested a closed session meeting to discuss a pending legal matter. The Board submitted two potential dates that will be confirmed by staff with counsel and posted when confirmed.

- B. REVIEW AND DISCUSSION OF HISTORY OF SAMS AND SMCSO WASTEATER TREATMENT WORK** – GM Elam reviewed his staff report on the history of wastewater flows to SASM and SMCSO.

PUBLIC COMMENT:

Mr. Harvey asked if the 1.6% state revolving fund rate is locked in for the full term. GM Elam replied that it was.

C. MOTION TO APPROVE PROGRESS PAYMENT NO. 3 TO D&D PIPELINES IN THE AMOUNT OF \$15,730.66 FOR THE KAY PARK TRUCK SEWER REHABILITATION PROJECT AND PALMA WAY LINE REPLACEMENT – GM Elam reviewed the progress payment request.

MOTION TO APPROVE PROGRESS PAYMENT NO. 3 TO D&D PIPELINES IN THE AMOUNT OF \$15,730.66
M/S S. LEVINE/J. JACOBS

PUBLIC COMMENT:

None.

M/S/C AYES: 5 NAYS: 0

D. REVIEW OF TCSD WATER USE DATA FOR 2015 AND MMWD'S DROUGHT MANAGEMENT PROGRAM – GM Elam reviewed TCSD water use information and the cost savings. Informational item only.

PUBLIC COMMENT:

- Mr. Harvey requested that when the data is presented again, to see the full information for 2015.

E. RECEIVE AND REVIEW DECEMBER 15, 2015 MARIN COUNTY REPORT REGARDING PAYING POSTAGE FOR ALL VOTE BY MAIL BALLOTS – GM Elam reviewed a memo sent from the County proposing the option of agencies paying for postage for mail-in ballots. The Board discussed it and felt that the current system works best for the variety of ways that individuals vote. Informational item.

PUBLIC COMMENT:

- Mr. Harvey stated that many mail in ballots are physically dropped off on election day.
- Ms. McDonald stated that she always brought in her ballot to the polling place as candidate preferences can change.

F. REVIEW OF SASM'S CAMINO ALTO PUMP STATION IMPROVEMENT PROJECT – GM Elam reviewed the SASM memo about the Camino Alto Pump Station work. Informational item only.

PUBLIC COMMENT:

- Mr. Harvey asked a question about an item not on the agenda. The Board cannot address those questions outside of Public Expression.

6. BOARD REPORTS

- SASM - Director Jacobs reported on the SASM November and December Meetings.

PUBLIC COMMENT:

None.

7. OTHER ISSUES

None.

8. CONSENT CALENDAR

President Brown moved onto the consent calendar.

MOTION TO APPROVE THE CONSENT CALENDAR

M/S J. JACOBS/S. LEVINE

PUBLIC COMMENT:

- Mr. McDonald asked about a Grange charge on the disbursement report. GM Elam explained it was for a debris removal project where Grange donated the bin and TCSD split the cost of tree removal with a local organization for fire mitigation.
- Mr. Harvey asked that his full statement from the December Public Expression be included in the December minutes. The Board agreed.

M/S/C AYES: 5 NAYS: 0

10. ADJOURNMENT

MOTION TO ADJOURN

M/S/C J. JACOBS/M. McMAHON AYES: 5 NAYS: 0

MEETING ADJOURNED AT 8:15 PM



President



Secretary