



# TAMALPAIS COMMUNITY SERVICES DISTRICT

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**TCSO BOARD OF DIRECTORS MEETING 7:00PM**

**CLOSED SESSION 6:15 PM**

**AGENDA**

**WEDNESDAY, DECEMBER 11, 2019**

**TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**

**1. CALL TO ORDER**

The meeting will begin at 6:15pm with a closed session in the TCSO office meeting room, 305 Bell Lane, Mill Valley CA, 94941 and once the closed session is adjourned, the regular open session will begin at 7pm, at the Tamalpais Valley Community Center, 203 Marin Ave, Mill Valley CA 94941. The two buildings are connected by a parking lot and participants will walk from one building to the next.

**2. ROLL CALL** President Steffen Bartschat

Directors: Vice President Matt McMahon, Jeff Brown, Steven Levine, and Jim Jacobs.

**3. APPROVE AGENDA**

**4. CLOSED SESSION**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: General Manager

**B. CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: President Bartschat and Vice President Matt McMahon

Unrepresented Employee: General Manager

**5. ADJOURN TO OPEN SESSION**

**REPORTABLE ACTIONS FROM CLOSED SESSION REPORTED BY THE PRESIDENT**

**6. PUBLIC EXPRESSION**

*Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (If an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.*

**7. PROCLAMATIONS**

**A. TCSO Proclamation of appreciation for retiring Finance Manager Jerry Taylor**

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSO at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSO to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body  
In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

**8. REGULAR BUSINESS: Sanitation**

- A. General Manager's sewer operations updates and financial information
- B. Review and authorize General Manager to pay up to \$29,000 for mobile generator to support Bunce Pump Station through continued PG&E electricity shutdowns
- C. Board updates on treatment plants

**9. REGULAR BUSINESS: Solid Waste**

- A. General Manager's operations updates, financial information, and discussion of holiday tree collection pilot program

**10. REGULAR BUSINESS: Parks and Recreation Information Items**

- A. General Manager's Parks and Recreation update and financial information
- B. Review and approve request for time for Marin Fire JPA Community Meeting in the Community Center

**11. REGULAR BUSINESS: Administration**

- A. General Manager's operations updates and financial reports
- B. Discuss subcommittees and liaison roles, and Board leadership in preparation for January Board Meeting
- C. Review and approve 2020 Board Meeting Schedule
- D. Consider compensation and other amendments of General Manager employment contract

**12. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.*

- A. Approve Minutes of November 6, 2019 Board of Directors Meeting and Closed Session
- B. Authorize regular budgeted payment of \$222,621.72 to City National Bank for two loans for previous sewer improvements
- C. Authorize regular budgeted payment of \$1,305,764.50 to SMCSO for sewer treatment
- D. Authorize regular budgeted payment of \$71,565.50 to SASM for sewer treatment

**13. FUTURE AGENDA ITEMS**

- A. Board suggestions for future agenda items and input on these future potential agenda items:
  - Parks and Recreation work session
  - Archive Storage ribbon cutting ceremony

**14. ADJOURNMENT**

There will be an informal social gathering for Board Members and members of the public to celebrate the year at the meeting's end.

**NEXT TCSD BOARD MEETING  
JANUARY 15, 2019 – 7:00 PM  
TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**