



Tamalpais Community Services District

305 Bell Lane, Mill Valley, CA 94941 • 415 388-6393 • Fax: 415 388-4168
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Minutes of the Special Meeting

TCS D Board of Directors

MONDAY, MAY 16, 2016

7:00PM

TAM VALLEY COMMUNITY CENTER, 203 MARIN AVENUE, MILL VALLEY

I. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Work Session Meeting was called to order by President Brown at 8:46 a.m. on Wednesday, May 16, 2016.

2. ROLL CALL President Jeff Brown; Vice President Steven Levine; Directors Steffen Bartschat, Jim Jacobs, and Matt McMahon

As five of the five Board members were present at Roll Call, a quorum was constituted.

Staff Present: Finance Manager Jerry Taylor and Recording Secretary Claudia Laughter

Others Present: Malcolm Harvey, Jim Kasper, Dan McDonald, Nancy McDonald, Bret Andrews, Andy Allen

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. JACOBS AYES: 5 NAYS: 0

4. GENERAL BUSINESS

A. **RECEIVE UPDATED REPORT FROM TOM GOULD OF HDR ENGINEERING ON PROPOSED SEWER RATE STRUCTURE FOR FY 2016-17 & FY 2017-18 AND SET DATE FOR PROPOSITION 218 PUBLIC HEARING –**

Mr. Tom Gould of HDR Engineering reviewed updated sewer rate structure proposals based on directions the Board gave at the May 4, 2016 Board Meeting. Mr. Gould reviewed the updated revenue requirement analysis and updated rate structure options. TCS D had received updated information for projected costs from SMCS D and SAS M which were added to this presentation. The summary of the revenue requirement showed a proposed rate adjustment of 16% over the next two fiscal years.

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCS D at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCS D to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body

In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

The Board discussed using a four-month winter water use period to determine variable portion of rates. Mr. Gould then reviewed several tiered rate structure options.

Director Bartschat reminded the Board of the history of the rate structure with feedback from residents last year to look into a rate structure that would take low usage into account for SFR. Director McMahon pointed out that challenge is that the current year's water rates are already measured and no conservation changes would go into effect until next year. He stated that he was not sure that the fixed/variable structure reflects the true costs of the system and that he wouldn't support any of the tiered proposals and suggested resetting the 30/70 foundation.

Director Jacobs agreed with Director McMahon on the higher fixed rates. Director Bartschat suggested keeping the existing rate structure and increase by a percentage for one year until SMCSO figures are finalized. Director McMahon asked staff about sanitation reserves. Mr. Taylor stated there were none. Director Bartschat stated that SMCSO expected a multi-year rate structure and if the District doesn't adopt one, it may delay the headworks project. GM Elam reminded the Board that they need to choose a methodology.

PUBLIC COMMENT:

- Mr. Harvey discussed emphasis on volumetric and commented about the code of ethics.
- Mr. Andrews discussed proportional costs under Prop 218 and that costs needed to be aligned with parcel not EDU.
- Mr. Bryson suggested sticking with the current structure and defending it in court if necessary.

MOTION TO INCREASE SEWER RATES BY 15% UNDER THE CURRENT RATE STRUCTURE FOR A PROP 218 PUBLIC HEARING NOTICE

M/S S. BARTSCHAT

Director McMahon asked for how long. Director Bartschat suggested a one year structure. Director McMahon suggested reviewing the rate structure again later in the year with final numbers.

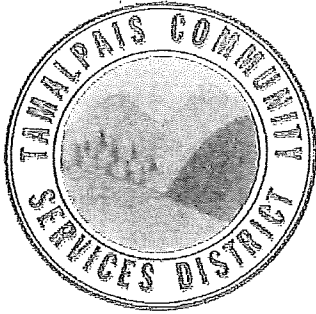
REVISED MOTION – TO ACCEPT ANALYSIS OF SEWER RATE STRUCTURE FOR THE COMING FISCAL YEAR AND TO RAISE RATES BY 16% WITH CURRENT RATE STRUCTURE IN PLACE FOR FY 2016-17

M/S S. BARTSCHAT/J. JACOBS

GM Elam stated he would draft a budget document with current and proposed rates reflecting the need for revenue and expenditures for the model going forward.

PUBLIC COMMENT:

- Mr. Bryson stated he would be happy with 16%.
- Mr. Harvey discussed his platform of water reduction for Tam Valley.



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Minutes of the Special Meeting

TCSD Board of Directors

MONDAY, MAY 16, 2016

7:00PM

TAMI VALLEY COMMUNITY CENTER, 203 MARIN AVENUE, MILL VALLEY

I. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Work Session Meeting was called to order by President Brown at 8:46 a.m. on Wednesday, April 27, 2016.

2. ROLL CALL President Jeff Brown; Vice President Steven Levine; Directors Steffen Bartschat, Jim Jacobs, and Matt McMahon

As five of the five Board members were present at Roll Call, a quorum was constituted.

Staff Present: Finance Manager Jerry Taylor and Recording Secretary Claudia Laughter

Others Present: Malcolm Harvey, Jim Kasper, Dan McDonald, Nancy McDonald, Bret Andrews, Andy Allen

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. JACOBS AYES: 5 NAYS: 0

4. GENERAL BUSINESS

A. RECEIVE UPDATED REPORT FROM TOM GOULD OF HDR ENGINEERING ON PROPOSED SEWER RATE STRUCTURE FOR FY 2016-17 & FY 2017-18 AND SET DATE FOR PROPOSITION 218 PUBLIC HEARING –

Mr. Tom Gould of HDR Engineering reviewed updated sewer rate structure proposals based on directions the Board gave at the May 4, 2016 Board Meeting. Mr. Gould reviewed the updated revenue requirement analysis and updated rate structure options. TCSD had received updated information for projected costs from SMCSO and SASM which were added to this presentation. The summary of the revenue requirement showed a proposed rate adjustment of 16% over the next two fiscal years.

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSO at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSO to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body

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- Mr. Andrews discussed invalidating the structure and urged the board to implement Mill Valley's structure with fixed fees based on parcel.

M/S/C AYES: 5 NAYS: 0

MOTION TO SET THE SEWER RATE PROP 218 PUBLIC HEARING DATE FOR JULY 13, 2016 AT 7:00PM AT THE TAM VALLEY COMMUNITY CENTER

M/S J. BROWN/M. McMAHON

PUBLIC COMMENT:

None.

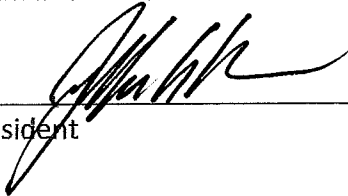
M/S/C AYES: 5 NAYS: 0

5. ADJOURNMENT

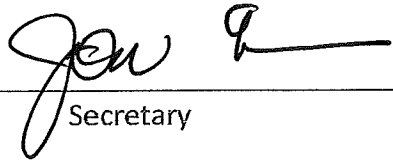
MOTION TO ADJOURN

M/S/C S. LEVINE/J. JACOBS AYES: 5 NAYS: 0

MEETING ADJOURNED AT 9:00PM



President



Secretary