

**Minutes of the Regular Meeting of the Board of Directors
Tamalpais Community Services District
TCSD Office – 305 Bell Lane, Mill Valley
October 21, 2009**

The regular meeting of the Board of Directors of and for the Tamalpais Community Services District (“District”) was called to order by President Steffen Bartschat at 7:05 PM on Tuesday, October 21, 2009 in the District Office at 305 Bell Lane.

ROLL CALL

PRESENT: Board President Steffen Bartschat, Board Members Linda Johnson (“L. Johnson”), Jim Jacobs and Gretchen Stagg (Richard Johnson (“R. Johnson” arrived at 7:25); as all four (4) of the five (5) Board Members were present at the commencement of the meeting, a quorum was constituted.

STAFF PRESENT Jon Elam, General Manager (“GM”), Carol Buchholz, Parks & Recreation Director, Jerry Taylor, Finance Manager, Bob Bunce, Supervisor of Public Works and Jack Schwartz, Recording Secretary.

ALSO PRESENT District volunteer computer consultant, Jim Casper.

2. APPROVE AGENDA.

MOTION: MOVE TO APPROVE AGENDA AS SUBMITTED

M/S/C L. JOHNSON/STAGG Vote – 4 Ayes

3. PUBLIC EXPRESSION. President Bartschat invited non-agenda public expression, noting that the expression should be brief and that no action may be taken on any such expression.

Tam Valley resident Jim Casper reported that clearing work at Muir Meadows was proceeding and that the effort received its first check. Mr. Casper stressed that all is cutting not clearing and that netting will be added along the stream bed, with chips to the hillside. There was no further public expression.

4. COMMISSION REPORTS.

A. Revitalization and Safety Commission Report. None.

B. Parks & Recreation Advisory Commission Report. None.

5. GENERAL BUSINESS.

- A. Resolution No. 09-05 Authorizing the Issuance and Sale of Not to Exceed \$500,000 TCSD Tax and Revenue Anticipation Note; Approving the Form of a Note Purchase Agreement and Authorizing Taking of Necessary Actions and Execution of Necessary Documents
- B. Marin Clean Energy (MCE) Discussion
- C. Process to Evaluate 244 Shoreline Boulevard
- D. Smoking Ban Proposal in TCSD Parks and Facilities
- E. Rescheduling the November Board Meeting

6. STAFF REPORTS.

- A. **Parks & Recreation - Carol Buchholz.** Director Buchholz provided the following report: (i) a bench was sold/dedicated for the Rhubarb Trail (the Stout family); (ii) Friends of Tam Valley (led by Robert DeWalt) are paying for new windows at the Cabin (at a cost of \$4,800); (iii) Ms. Buchholz passed out the Creekside financials (\$7,000 expenses; food revenue of \$16,000 and alcohol revenue (to Friends) of \$10,000) – considering all expenses, including Staff payroll, the event broke-even; (iv) new classes include salsa, tennis, yoga, dog obedience, children’s martial arts, and a Halloween Haunted House; (v) the Thanksgiving run/race has been called-off due to permit complications; (vi) the District’s garden is full of vegetables; (vii) Beverly Healy will be helping Staff the Parks & Recreation Department during Ms. Buchholz’s vacation absence; and (viii) the Crafts Fair will be held on November 13 and 14.

The Board unanimously thanked Director Buchholz for her energy, her work and her heart.

- B. **Sanitation - Jon Elam for Bob Bunce.** In Supervisor Bunce’s absence, GM Elam reported that there had no spills, but a few lateral problems, which had been resolved. GM Elam also reported that Bob Bunce had cleaned Shoreline after a closure due to an accident. GM Elam also reported that waste is down by 180 tons – green waste down is 160 tons.
- C. **Finance Report. Jerry Taylor.** Finance Manager Jerry Taylor passed out financials, including current cash receipts and disbursements. Mr. Taylor stated that the District current had a reserve (savings) of approximately \$439,000. Mr. Taylor also reported that due to financial constraints, the District was deferring many payments (including SMCSM and SASM payments, certain sewer projects, the Eastwood tennis court resurfacing project, and the Eastwood playground fencing project). Mr. Taylor stated that the District was going to their bankers at WFB to negotiate/secure a line of credit loan.

Thereafter, Finance Manager Taylor reported that the annual audit went very well; however, the Board must hereafter be deemed employees for tax purposes (this means that each Board Member must provide the District with an informational employee statement).

Lastly, Mr. Taylor asked the Board to approve the disbursements during the Consent Calendar portion of the Agenda.

D. Refuse Report - Jon Elam. Issues relating to this Agenda Item were discussed above.

7. BOARD REPORTS AND COMMENTS.

A. SMCSD Meeting Report of August 26, 2009. Linda Johnson. Ms. Johnson referred to her written report and otherwise further reported on the SMCSD meeting of 8/20/2009, at which sewer laterals were discussed; also, a high-rate de-clarifier will save the SMCSD a lot of money.

Ms. Johnson also reported that there was no Gateway meeting.

B. SMSCD Meeting Report of September 2, 2009 – Member Jacobs. Mr. Jacobs referred the Board to his written report of the 9/2/09 SMCSD Meeting. Mr. Jacobs also stated that there was no SASM meeting.

MOTION **MOVE TO SEND A LETTER TO STATE LEGISLATORS TO VETO AB 1232.**

M/S/C **JACOBS/BARTSCHAT** **Vote – 5 Ayes**

8. COUNTY ISSUES OF CONCERN. NONE. None.

9. CONSENT CALENDAR.

MOTION **MOVE TO APPROVE THE CONSENT CALENDAR AS SUBMITTED.**

M/S/C **L. JOHNSON/STAGG** **Vote – 5 Ayes**

10. MEETING REVIEW – AGENDA ITEMS FOR THE OCTOBER MEETING. By unanimous informal approval, add GM Review for the October Board meeting.

11. ADJOURN.

MOTION **MOVE TO RE-SET OCTOBER MEETING AND TO ADJOURN.**

M/S/C

BARTSCHAT/L. JOHNSON

Vote – 5 Ayes

BOARD WORKSHOP

Date: September 23, 2009
Time: 8:45 AM
Place: District Office

OCTOBER BOARD MEETING

Date: October 21, 2009
Time: 7:00 PM
Place: Community Center

The September Board meeting adjourned at 9:26 PM