



TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168

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TCSO BOARD OF DIRECTORS MEETING 7:00PM

AGENDA

WEDNESDAY, JUNE 10, 2020

Coronavirus (COVID-19) Advisory Notice: The health and safety of community members, public officials, and employees is a top priority for the Tamalpais Community Services District (TCSO) as we deliver our critical services of solid waste, sewer, and parks and recreation. In compliance with local and state shelter-in-place orders, and as allowed by Executive Order N-29-20 (March 17, 2020), TCSO will no longer offer an in-person meeting location for the public to attend this meeting. The meeting will be streamed live (see below), and members of the public are encouraged to participate remotely from a safe location as described below. Members of the Board of Directors or staff may participate in this meeting electronically or via teleconference.

HOW TO PARTICIPATE REMOTELY –

Enter the following website address: <https://us02web.zoom.us/j/83693830523>

Or call the following telephone number: 346 248 7799, and enter the following meeting ID: 836 9383 0523, and password 943127

1. CALL TO ORDER

2. ROLL CALL President Matt McMahon

Directors: Vice President Jeff Brown, Steffen Bartschat, Steven Levine, and Jim Jacobs.

3. APPROVE AGENDA

4. PUBLIC EXPRESSION

Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (if an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.

5. PROCLAMATION OF TCSO'S COMMITMENT TO EQUALITY AND EQUITY

6. REGULAR BUSINESS: Information Only

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSO at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSO to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body
In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

- A. General Manager's update on operations during COVID-19 Shelter-In-Place, virtual recreation programs, financial reports, electronic payments update
- B. Discuss proposed TCSO reopening plan update
- C. Board updates on treatment plants: SASM and SMCSO

7. REGULAR BUSINESS: Requested for Board Action

- A. Discussion TCSO FY 20/21 priorities and approve Work Session dates
- B. Review and adopt TCSO FY 2020/2021 Budget
- C. Review and adopt resolution to allow interim or acting staff appointments
- D. Approve selection of bond and disclosure counsel (not to exceed \$57,500) and underwriter (not to exceed 0.445% of par) for issuance of 2020 wastewater revenue certificates of participation

8. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

- A. Authorize regular budgeted payment of \$222,621.72 to City National Bank for two loans for previous sewer improvements
- B. Authorize regular budgeted payment of \$71,565.50 to SASM biannual member agency assessment
- C. Authorize regular budgeted payment of up to \$45,000 for workers compensation insurance and up to \$89,000 for property and liability insurance to SDMRA for FY 20/21
- D. Authorize regular budgeted deposit of \$51,500 into TCSO's OPEB trust for FY 2019/20
- E. Authorize the General Manager to execute and record the FY 19/20 sewer CIP notice of acceptance of completion
- F. Accept 2020 first quarter disposal reporting to Marin County
- G. Accept CalRecycle 2019 curbside payment
- H. Approve Minutes of May 13, 2020 Board Meeting

9. FUTURE AGENDA ITEMS

- A. Board suggestions for future agenda items and input on these future potential agenda items:
 - Presentation of Annual Financial Audit
 - Updated CIP implementation planning
 - Review of Recreation and Volunteer Coordinator job description
 - Review and approve updates to TCSO personnel policy to consider additional merit one-time pay in extraordinary circumstances, consider in-leu payment for employees covered elsewhere for health insurance, delete State Disability Insurance (SDI), and incorporate previously approved resolutions: allowing interim appointment, allowing employee to employee donation of sick time in extreme hardship, clarifying retiree medical in case of out of state move, 2014 and 2011 updates to retiree medical
 - Proposal from 210 Stanford regarding Hawk Hill open space/fence resolution

10. ADJOURNMENT

NEXT TCSO BOARD MEETING

JULY 8, 2020 – 7:00 PM

TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY