



Tamalpais Community Services District

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**Minutes of the Work Session Meeting of TCSD Board of Directors
Held at 305 Bell Lane, Mill Valley
December 28, 2011
8:45 a.m.**

1. CALL TO ORDER. The Work Session of the Tamalpais Community Services District Board of Directors was called to order by President Bartschat at 8:50 a.m. on Wednesday, December 28, 2011.

2. ROLL CALL.

Board Members Present: The following members were present:

President Steffen Bartschat
Vice President Jim Jacobs
Linda Johnson
Jeff Brown
Gretchen Stagg

As five of five of the Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Jon Elam and Wastewater Facilities Manager Bob Bunce

Others Present: None

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA WITH THE CHANGE TO ADDRESS AGENDA ITEM B BEFORE AGENDA ITEM A:

M/S/C J. Jacobs/L. Johnson AYES: 5 NAYS: 0

4. PUBLIC EXPRESSION. President Bartschat invited public expression on non-agenda items, in response to which there was the following: None

5. GENERAL BUSINESS. It should be noted that GM Elam (and Staff) provided this work session's reports, financials, and other written materials.

A. APPROVE EMERGENCY REPAIRS TO THE TCSD EMERGENCY BACKUP GENERATOR AT A COST OF \$16,776.56 WITH ENERGY SYSTEMS POWER SYSTEMS - GM Elam provided a summary of the request to approve emergency repairs to the emergency backup generator for the District's sewer pumps and facilities. Bob Bunce also noted the history of the generator and the importance to complete the repairs as quickly as possible.

MOTION TO ACCEPT THE REPAIR REQUEST FROM ENERGY SYSTEMS POWER SYSTEMS TO REPAIR THE EMERGENCY BACKUP GENERATOR AT A COST NOT TO EXCEED \$16,776.56
M/S/C J. Jacobs/S. Bartschat AYES: 5 NAYS: 0

B. APPROVAL AND ADOPTION OF RESOLUTION NO. 2011-08 RECOGNIZING THE SERVICE OF NORMAN WOLSCHLAEGER TO THE SAUSALITO-MARIN CITY SANITARY DISTRICT AND TO THE RESIDENTS OF TAMALPAIS VALLEY - Jon Elam
MOTION TO APPROVE AND ADOPT RESOLUTION NO. 2011-08 RECOGNIZING THE SERVICE OF NORMAN WOLSCHLAEGER TO THE SAUSALITO-MARIN CITY SANITARY DISTRICT AND TO THE RESIDENTS OF TAM VALLEY
M/S/C G. Stagg/J. Brown AYES: 5 NAYS: 0

C. APPROVAL AND ADOPTION OF RESOLUTION NO. 2011-09 - ADOPTING CERTAIN RETIREE DENTAL AND HEALTH BENEFITS AND AMENDING RESOLUTION 2008-02 FOR EMPLOYEES WITH 20 OR MORE YEARS OF DISTRICT SERVICE - Jon Elam
MOTION FOR APPROVAL AND ADOPTION OF RESOLUTION NO. 2011-09 ADOPTING CERTAIN RETIREE DENTAL AND HEALTH BENEFITS AND AMENDING RESOLUTION 2008-02 FOR EMPLOYEES WITH 20 OR MORE YEARS OF DISTRICT SERVICE
M/S/C J. Jacobs/G. Stagg AYES: 5 NAYS: 0

D. CONSIDER RENEWAL OF THE DISTRICT'S 2012 PARK MAINTENANCE AGREEMENT WITH RUBICON LANDSCAPING AT A COST OF \$49,061 - GM Elam reviewed the proposal for landscape services from Rubicon Landscaping for the 2012 calendar year in the amount of \$49,061.00
MOTION TO ACCEPT THE PROPOSAL AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE AGREEMENT FOR 2012 SERVICE
M/S/C S. Bartschat/J. Jacobs AYES: 5 NAYS: 0

E. LAFCO/SEWER DISTRICT REVIEW PROCESS - GM Elam reviewed the latest handout materials from LAFCO reviewing their review of adjacent sanitary districts and LAFCO's process regarding consolidation. The next step in the process is the January 12th LAFCO Meeting.

F. BROWN ACT REVIEW - GM Elam summarized and reviewed the Brown Act Materials regarding public discussion and meeting protocol for District Board Meetings.

ADJOURNMENT

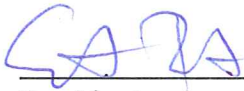
M/S/C L. Johnson/J. Jacobs AYES: 5 NAYS: 0

Meeting was adjourned at 9:35 a.m.

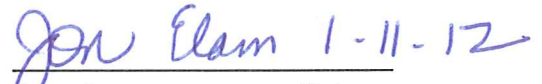
Next Scheduled Board Meeting:

Date: January 11, 2012 Time: 7:00pm

Location: TCSD Community Center, 203 Marin Avenue, Mill Valley



President Date



Secretary Date