



# Tamalpais Community Services District

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## TCSO BOARD OF DIRECTORS MEETING

### MINUTES

WEDNESDAY – SEPTEMBER 12, 2018, 7:00 P.M.

TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY

#### 1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Meeting was called to order by President Bartschat at 7:02 p.m. on Wednesday, September 12, 2018.

#### 2. ROLL CALL

President Steffen Bartschat  
Vice President Matt McMahon, Directors Jeff Brown and Jim Jacobs  
Absent: Dir Steve Levine

As four of the five Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Heather Abrams, Recording Secretary Cyndie Martel, Finance Manager Jerry Taylor, Park and Recreation Director Carol Buchholz

Others Present: Bill Long, Board Chair Marin Open Space Trust; Dan Barbee, President, Barry Wasserman, Treasurer, Jack Schwartz, Secretary, Bob DeWalt, Arianna Orleans from Friends of Tam Valley; Danny McDonald, Andy Allen, Michael Gervais

#### 3. APPROVE AGENDA

**MOTION TO APPROVE THE AGENDA AS AMENDED (Closed session was cancelled)**

**M/S/C: J. JACOBS/J. BROWN                      AYES: 4                      NAYS: 0                      ABSENT: 1 (LEVINE)**

#### 4. PUBLIC EXPRESSION

President Bartschat invited public expression on non-agenda items, in response to which there was the following:

- Mr. Allen commented on garbage bins, 5G network, traffic on Tennessee Valley Road, purchasing a chipper, and District spending.

#### 5. CLOSED SESSION (closed session was cancelled)

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9

Name of case: SMCSO v. TCSO; Case No. CIV1702745)

**6. REGULAR BUSINESS: Parks & Recreation**

a. Marin Open Space Trust informational presentation

Mr. Bill Long, Board Chair of the Marin Open Space Trust, which works to help preserve open space, following a well-known model for raising private money, addressed the Board. He stated if there were specific items the District wanted to explore, he was willing to see how they could assist.

Public comment: Mr. Allen commented on government oversight/interference.

b. Informational presentation from Friends of Tam Valley

Mr. Dan Barbee, President of Friends of Tam Valley, resident of Tam Valley for 20 years, involved with Park and Rec Commission and Tam Valley volunteer, introduced the officers of Friends of Tam Valley: Barry Wasserman, Treasurer, Jack Schwartz, Secretary, Bob DeWalt, former president, Arianna Orleans, member, and District liaison Carol Buchholz. Mr. Schwartz explained why the nonprofit was formed in 2004 and confirmed the group's bylaws were current. Mr. Wasserman described how much money had been raised and how it had been spent to support the Tamalpais community.

There was no public comment.

c. Parks & Recreation Five Year Financial Plan Draft

GM Abrams stated the District was developing a five year financial plan for Parks and Recreation which had 2 basic funding sources: property tax revenue and Measure A funds, which were specifically designated for park and recreation.

P&R Dir Buchholz took the Board through her presentation and planned facility expenditures and asked for questions. (Presentation attached.)

d. Parks & Recreation updates

P&R Dir Buchholz reported that Oktoberfest was quickly approaching and asked if Board members were available to volunteer. She reported on landscaping and thanked Dir Brown for his consistent high standard of AV work on District events, the latest being Trivia Night.

**7. REGULAR BUSINESS: Sanitation**

A. Sanitation updates

GM Abrams presented the Board with annual report on the SSRP. Last year, over 26,000 linear feet of the sewer system, or 5 miles, was cleaned.

B. SASM Meeting – August 2018 – Director Jim Jacobs

Dir Jacobs stated the meeting on July 18, 2018 was postponed.

- C. SMCSO Meeting – September 2018 – Vice President Matt McMahon  
VP McMahon and GM Abrams attended. Of note was the difference in language between a Resolution for check signing authority and how it was presented by GM Kingston. The SMCSO Board also noted that TCSO had not paid SMCSO’s erroneous invoice but that a new agreement was in process.

**8. REGULAR BUSINESS: Solid Waste**

- a. Solid Waste updates  
GM Abrams walked the Board through the Zero Waste tonnage report. She explained that the recycling processor for the District was no longer paying money for goods and there was a chance that the District would have to pay to process recycling in the future due to China’s zero tolerance for unclean recyclables.

**9. REGULAR BUSINESS: Administration**

- A. General TCSO updates – Heather Abrams, General Manager  
Mr. Taylor stated he and GM Abrams represented TCSO at Mr. Bunce’s memorial.
  - i. Disbursement report  
Mr. Taylor reviewed the report with the Board and asked for questions.
  - ii. Financial report  
Mr. Taylor reviewed the report with the Board and asked for questions.
- B. Volunteer Commission – August 2018 – Director Brown  
Dir Brown attended the August 22 meeting and reported there were updates regarding FireWise, playground equipment, grant opportunities, Oktoberfest and volunteers needed. The September 26 meeting was cancelled.

There was no public comment.

**10. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.*

- A. Approve Minutes
  - a. August 8, 2018 Board of Directors Regular Meeting

**MOTION TO APPROVE THE CONSENT CALENDAR**

**M/S/C: J. BROWN/J. JACOBS                      AYES: 4                      NAYS: 0                      ABSENT: 1 (LEVINE)**

**11. FUTURE AGENDA ITEMS**

- Board suggestions for future agenda items and input on these future potential agenda items  
GM Abrams reminded the Board the work session on September 26 was cancelled. Pres Bartschat stated he would be out of town for the October 10 Board meeting and the Board discussed moving the meeting. Decision was made not to move it.

- Archives Storage ribbon cutting ceremony
- Work Session on quarterly reporting and key performance indicators (KPIs)
- Review TCSD Sanitation Financial Plan and Rates reflecting SMCSO Proposition 218 hearing notice information, January 2019
- Pres Bartschat requested a review of park and rec events and parking issues at Eastwood Park.

**12. ADJOURNMENT**

**MOTION TO ADJOURN THE MEETING**

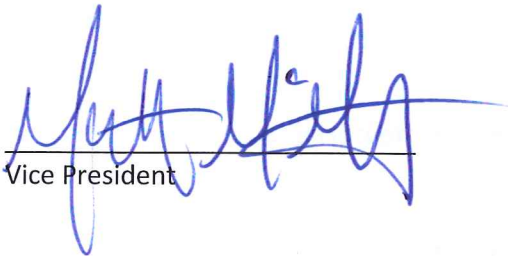
**M/S/C: S. BARTSCHAT/M. MCMAHON**


**AYES: 4**

**NAYS: 0**

**ABSENT: 1 (LEVINE)**

**MEETING ADJOURNED AT 9:38 P.M.**

  
Vice President

  
Secretary

**NEXT TCSD BOARD MEETING  
OCTOBER 10, 2018 – 7:00 P.M.  
TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**