

Tamalpais Community Services District

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**Minutes of the Regular Meeting of TCS D Board of Directors
Held at 203 Marin Avenue, Mill Valley
June 15, 2011
7:00 p.m.**

1. **CALL TO ORDER.** The Session of the Tamalpais Community Services District Board of Directors was called to order by President Bartschat at 7:05 p.m. on Wednesday, June 15, 2011.

2. **ROLL CALL.**

Board Members Present: The following members were present:

President Steffen Bartschat

Linda Johnson

Jeff Brown

Gretchen Stagg

Not Present: Vice President Jim Jacobs

As four of five of the Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Jon Elam, Finance Director Jerry Taylor, Carol Buchholz, Director of Park & Recreation, Bob Bunce Sewer Maintenance Supervisor, and Recording Secretary Claudia Laughter.

Not Present: None

Others Present: Jim Kasper, Sharon Bolt, Doug Dove

3. **APPROVE AGENDA WITH CHANGES.**

- Rewording of General Business Item A to read "Approaches Used in Setting Sewer Rates"
- Correction on description of General Business Item B to read "Ordinance No. 92" not "No. 02"

MOTION TO APPROVE THE AGENDA:

M/S/C L. Johnson/G. Stagg AYES: 4 NAYS: 0 ABSENT: 1 (J. Jacobs)

1. **PUBLIC EXPRESSION.** President Bartschat invited public expression on non-agenda items, in response to which there was the following:

- Sharon Bolt - Tam Valley resident, Ms. Bolt wanted to acknowledge and thank TCSD for the sewer lateral repair work that was recently completed on her property at 313 Laurel Way. She particularly praised Bob Bunce and the construction team for their professionalism on the project.
- Jim Kasper - Mr. Kasper updated the Board on the status of the SOD and Fire Grant Projects:
 - o SOD work cannot begin until August when bird nesting season is over – there are approximately 50 parcels to be reviewed – the grant has been officially extended through the end of September
 - o Chipper Day – Fire Grant funds will be sponsoring a chipper day for Tam Valley residents; several tree companies will be contacted and assigned an area with the best being contacted for future projects
 - o Have requested information from residents regarding completed in-kind work
- Doug Dove – will be presenting in General Business Item A

2. COMMISSION REPORTS.

Park and Recreation – No update.

Revitalization and Safety – No update.

GENERAL BUSINESS. It should be noted that GM Elam (and Staff) provided this work session's reports, financials, and other written materials.

- A. **APPROACHES USED IN SETTING SEWER RATES** – Doug Dove/Jon Elam – GM Elam introduced Doug Dove of Bartle Wells Associates (an independent public finance advisory company) to discuss a current sewer usage rate system exploration that his company is currently undertaking for Sonoma County and to present an overview of how TCSD might begin a similar project and the pros and cons of a usage-based system. Mr. Dove distributed presentation materials to the Board. After hearing Mr. Dove's presentation and answering their questions, the Board requested that Staff continue to research the process to change to a usage-based system and to present their findings to the Board at a future meeting.
- B. **DRAFT OF PROPOSED ORDINANCE NO. 92 TO AMEND AND RESTATE ORDINANCE NO. 84, AN ORDINANCE ESTABLISHING SOLID WASTE STORAGE AND SOLID WASTE REMOVAL STANDARDS AND ASSOCIATED FEES** – GM Elam presented a draft of Ordinance No. 92 with the update that there have already been changes added since the information was originally distributed. The revised ordinance includes better definitions of refuse rules and regulations with the addition of food waste information and cart placement. If the Board is comfortable with the current version, a complete revision will be presented at the July Board meeting.

- C. ANNUAL SDRMA ELECTION BALLOT – GM Elam presented the current ballot to the Board who declined to vote.
- D. REPORT ON FLOOD CONTROL ACTIVITIES – GM Elam presented the minutes from the May Board Meeting of the Flood Control Advisory Committee for the Boards information and review.

STAFF REPORTS

- Carol Buchholz – Park and Recreation:
 - Tam Jam in June was a successful event with special thanks to Board members Jeff Brown and Gretchen Stagg for their participation. The event managed to also keep with the District's green policies and generated very little garbage thanks to everyone's recycling and food composting efforts.
 - Mill Valley Philharmonic/Ice Cream Social – another successful event with thanks to Board members Gretchen Stagg and Linda Johnson for their help in serving ice cream
 - Farmers Market – with the weather improving, the market has seen an increase in visitors and is gaining momentum
 - Creekside Fridays – program begins June 17th; volunteer training dinner went well on June 13th. Friends of Tam Valley purchased new sound equipment and Jeff Brown has been setting up the new system and also building storage containers for it as well. There will also be new options in the kids area with magic tricks and facepainting.
 - Terry Johnson will be returning to work from medical leave on July 5th.

- Bob Bunce – Wastewater Management –
 - Lateral Repair Projects: 7 of the 8 lateral projects have been completed and customers have been reporting very positive feedback of their experiences.
 - Bell Lane Construction: Gilotti Construction will be leaving TCSD's driveway entrance on Bell Lane until the last possible moment before beginning work on it. The 6/21 Farmers Market configuration has been determined since the entrance on Bell Lane will be closed.
 - Weed Abatement: Mr. Bunce has received a quote of \$4,600 from the Conservation Corps for weed abatement work to be completed on the median along Tennessee Valley Road, on Stanford, the perimeter of Hawk Hill and the top of the hill next to the offices on Bell Lane.

- Jerry Taylor – Finance –
 - TCSD has received \$130,000 from the State of California Fire Grant
 - Received 3% of funds from the County of Marin for District cashflow; another 1.5% will arrive after July

- Continuation of work on finalized FY budget information as well as changes to individual tax rolls

- Jon Elam – Refuse:

- Refuse Report –A recent article pointed to an ewaste milestone of the billionth pound of ewaste in California has been processed. The article features ECS which is the facility the District works with for its own ewaste recycling program
- Board will need to establish an alternate member to attend SASM Board meetings when Jim Jacobs is unavailable
- Insurance Loss Experience Report – liability claims are the auto claims from several incidents with the refuse trucks last year

BOARD REPORTS:

A. Gateway/Tam Junction Meeting – Linda Johnson – Ms. Johnson reported that the committee meeting recently occurred this past June 13th and that there are no further developments on the Delano's center future redesign plans. The next meeting has not been scheduled.

OTHER ISSUES:

- None.

CONSENT CALENDAR –MOTION TO APPROVE MINUTES -

M/S/C G. Stagg/L. Johnson AYES: 4 NAYS: 0 ABSENT: 1 (J. Jacobs)

NEXT MEETING AGENDA ITEMS –

- Meeting between the Board and newly appointed Supervisor Kate Sears before the July 6th Board Meeting

MOTION TO ADJOURN:

M/S/C G. Stagg/L. Johnson AYES: 4 NAYS: 0 ABSENT: 1 (J. Jacobs)

Meeting was adjourned at 8:34 p.m.

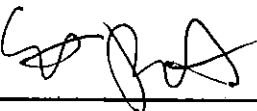
Next Scheduled Board Workshop:

Regular Board Meeting

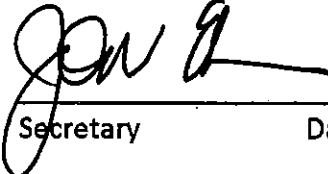
Date: July 6, 2011

Time: 7:00 p.m.

Location: Tam Valley Community Center – 203 Marin Avenue, Mill Valley

 7/6/11

President Date

 7-6-11

Secretary Date