



TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168
info@tamcsd.org ♦ www.tamcsd.org

TCS D BOARD OF DIRECTORS MEETING

MINUTES

WEDNESDAY, SEPTMEBER 22, 2021 AT 7:00 PM

1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Meeting was called to order by President McMahon at 7:00 pm on Wednesday, September 22, 2021.

2. ROLL CALL

President Matt McMahon

Vice President Jeff Brown, Directors Steffen Bartschat, Jim Jacobs and Steve Levine

Staff Present: General Manager Heather Abrams; Sarah Mehtar, Finance and Programs Manager; Recording Secretary Cyndie Martel

Others Present: Lara Zegart, Part Time Temporary Park and Recreation Coordinator; Ranger Mia Monroe, Maggie Lang, CERT Program; Dennis Wong; phone number 4152722770

3. APPROVE AGENDA

Pres McMahon announced that the Personnel Subcommittee had not yet been formed, therefore a report could not be presented and Item 6Diii would be removed from the agenda.

MOTION TO APPROVE THE AGENDA AS AMENDED TO REMOVE ITEM 6Diii

M/S/C: S. LEVINE/J. JACOBS

AYES: 5

NAYS: 0

ABSENT: 0

4. PUBLIC EXPRESSION

President McMahon invited public expression on non-agenda items, in response to which there was the following:

- Dir Levine commented on the 10-year redistricting plan noting some homeowners were petitioning to move from District 4 to District 3; TCS D is currently in District 3. He provided the website: redistrictmarin.org.
- Pres McMahon commented the Board could discuss putting this on a future agenda at Item 8B

5. REGULAR BUSINESS: Requested for Board Action

A. Consider request for use of Community Center for CERT community training

GM Abrams stated the District had received a request from the Marin CERT training program to hold CERT training at the Tam Valley Community Center at no cost. The group identified 2 possible dates for the training, 10/16 or 11/13. The Board was asked to determine that allowing this training at the community center at no cost would have a public benefit to TCS D residents and was not considered a gift of public funds.

Maggie Lang, Emergency Preparedness Coordinator, described the CERT program and stated CERT and NRG were partners. She explained the traditional locations for CERT training were already booked and asked TCS D for consideration. Ms. Lang would offer 3 scholarships in the amount of \$50 each to TCS D residents.

There was no public comment.

MOTION TO APPROVE THE REQUEST FOR USE OF THE COMMUNITY CENTER FOR CERT COMMUNITY TRAINING (DATE TO BE DETERMINED)

M/S/C: S. LEVINE/M. MCMAHON AYES: 5 NAYS: 0 ABSENT: 0

AMENDED MOTION TO APPROVE THE REQUEST FOR ONE TIME USE OF THE COMMUNITY CENTER FOR CERT COMMUNITY TRAINING FOR UP TO 10 HOURS FREE OF CHARGE (DATE TO BE DETERMINED)

M/S/C: J. BROWN/S. LEVINE AYES: 5 NAYS: 0 ABSENT: 0

- B. Consider authorizing payment in the budgeted amount of up to \$55,000 to Marin County Ford for one pickup truck for TCS D’s Park and Recreation Department using Measure A funds
GM Abrams stated the current park and rec department pickup truck was past its expected life, and underpowered for completing necessary duties which posed safety issues. She asked the Board to approve the purchase of an Ford F150 truck for up to \$55,000.

GM Abrams answered the Boards questions about electric vehicles and the District’s current vehicle needs.

There was no public comment.

MOTION TO AUTHORIZE PAYMENT IN THE BUDGETED AMOUNT OF UP TO \$55,000 TO MARIN COUNTY FORD FOR ONE PICKUP TRUCK FOR TCS D’S PARK AND RECREATION DEPARTMENT USING MEASURE A FUNDS

M/S/C: J. BROWN/J. JACOBS AYES: 5 NAYS: 0 ABSENT: 0

6. REGULAR BUSINESS: Information Items

- A. GGNRA update with Ranger Mia Monroe

Ranger Monroe thanked Ms. Zegart for the nature talk series and Dir Bartschat for leading the recent walk at dusk, which was highlighted by lightening and spotting Great Horned Owls. It was a great way to kick off the Tam Valley BioBlitz.

She reported on the status of the Tennessee Valley parking lot work, which would start in mid October. She noted that the parking lot would be open on the weekends. The park service was actively working with Southern Marin Fire on several fuel reduction projects. The Redwood Renewal at Muir Woods waterline upgrade was almost complete. Trail work at the Boardwalk and Cathedral Grove was also underway.

On October 26, the park service and the FAA would host a public meeting to share the proposed air tour management plan (ATMP), which would address specific concerns about air space and

sound scape of Muir Woods and coastal areas with guidance for sea plane and helicopter services in Tam Valley.

At Pres McMahon's question on creating a walking path from the Cabin to Tennessee Valley Beach, Ranger Monroe stated that with Supervisor Moulton-Peters' and the TCSB Board's support, the park service was interested in continued work on this plan.

There was no public comment.

MOTION TO CHANGE THE AGENDA TO MOVE ITEM 6E BEFORE ITEM 6B

M/S/C: M. MCMAHON/J. BROWN

AYES: 5

NAYS: 0

ABSENT: 0

E. Discuss parking as it relates to tennis/pickleball court use at Eastwood Park

GM Abrams briefed the Board on parking issues at Eastwood Park with regard to tennis and pickleball and asked for the Board's feedback on possible rule changes. The Board discussed the District's responsibility with regard to parking issues and reviewed possible remedies including more signage, having residents call the sheriff, reminding players about available parking, and increasing parking.

Public comment:

- Mr. Wong commented on the need to address the parking issue and the inconvenience of having too many parking in the area.

The Board felt the District should be responsive to community concerns, suggested staff create signage for the District's property, speak with neighbors about getting legal signage on their property and re-evaluate if complaints persist. Staff was asked to report progress in an upcoming GM report.

B. General Manager's update

GM Abrams provided the Board with an update regarding sewer, solid waste, park and recreation, and administration. The initial sewer smoke testing project was completed by RVSD under budget. Letters would be sent to residents regarding minor issues. With the receipt of an anticipated large invoice from APB and permits from CalTrans, Phase A of the CIP was nearly completed. The county changed its paving rules midway through Phase B which would cost the District more money. However being under budget in other areas of the project would mitigate some of that increase. Phase C bids should come to the Board for approval in November.

Debris day for solid waste was quiet compared to past years. Staff felt that residents had been cleaning during the pandemic so there was not as much to dispose of. Green Drop Off Day was scheduled for Saturday, October 2.

Tia's program was up and running with the District hiring staff who had worked for Tia in the past. Staff would reach out to EDS to begin talks about a future contract should Tia be unable to work through the end of a school year. Dir Levine stated after conversations with Tia it was clear she was not interested in a transition plan.

The Board discussed the success of the Block Party and the good will to the community. The role of FOTV was clarified with respect to the alcohol license and sales. The Board thanked staff for the financial reporting on the Block Party.

There was no public comment.

C. Financial updates

Ms. Mehtar provided the Board with a few financial highlights and asked for questions. The Board was appreciative of the report format which included comments.

At questions regarding payments to Miller, Star, Regalia, GM Abrams stated costs to the legal firm were related to the suit by Jimmy Greene. She updated the Board that the District's demure was sustained therefore the District was not open to financial liability in the case. Mediation was scheduled for January 11, 2022, and would incur costs, as did reviewing and processing correspondence received from Mr. Greene.

D. Board Committee and Liaison Updates

i. Financial Reporting Sub-Committee updates

Pres McMahon reported that he, Dir Bartschat and GM Abrams met to discuss objectives for the sub-committee and staff to produce financial reports for the Board, with next steps to include a draft calendar of financial reports and a proposal of new or changes to current reports.

There was no public comment.

ii. Personnel Sub-Committee updates was removed from agenda

iii. Sewer treatment plants updates: SASM and SMCSD

SASM: Dir Jacobs reported that SASM received a presentation from EVA Green Power about the feasibility of using solar. In addition, local Frank Trusheim, Board Member at SASM and Richardson Bay Sanitation District passed away.

SMCSD: Dir Levine reported the SMCSD Board had a lengthy closed session on potential litigation. In addition, he reported on the progress of SMCSD's capital investment projects and maintenance activities. Meetings would now be held Tuesdays at noon.

Pres McMahon and GM Abrams summarized the recent ribbon cutting.

There was no public comment.

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

- A. Authorize payment in the budgeted amount of \$44,804.48 to Mercedes-Benz Financial Services for two financed solid waste trucks
- B. Approve Minutes of August 11, 2021 Board Meeting

MOTION TO APPROVE THE CONSENT CALENDAR

M/S/C: J. BROWN/S. LEVINE

AYES: 5

NAYS: 0

ABSENT: 0

8. FUTURE AGENDA ITEMS

- A. Discuss return to in-person Board Meetings

GM Abrams stated the governor signed AB 361 permitting virtual meetings past the September 30, 2021 deadline. An implementation guide was distributed by CSDA and would be reviewed by staff. Meyers Nave, the District's council, stated TCSB did not need a resolution at this time.

All five Board members agreed to hold the October 13, 2021 Board meeting via Zoom.

There was no public comment.

- B. Board input for October 13, 2021 Board Meeting Agenda

- VP Brown suggested the community center improvements with Measure A funds.
- Dir Levine suggested the 10-year redistricting with residents from Homestead Valley wanting to move from District 4 into District 3. The Board suggested Dir Levine contact Supervisor Moulton-Peters for her opinion.
- GM Abrams asked the Board about bringing the following topics to a future meeting:
 - o Have Supervisor Moulton-Peters present updates on traffic issues. Yes.
 - o Ask Sr Planner to present housing information which could impact Tam Valley residents. No. The Sr Planner could rent the community center for a town hall meeting.
 - o Consider giving Tam High School's Girls Water Polo team discounted pricing for community center rental. No. Residents already have reduced pricing for TCSB rentals.

- C. Reminder of October 27, 2021 Board Work Session - Solid Waste Compliance

GM Abrams stated the work session would potentially cover information about small jurisdictions receiving exemptions from some SB 1832 requirements, removing the need to hire enforcement teams, but still requiring the District to pass an Ordinance. The Board asked staff to bring this information to the October 13 or November 10, 2021 meeting, answer questions and place the Ordinance on the on November 10 or December 8, 2021 agenda for final action.

MOTION TO CANCEL THE OCTOBER 27, 2021 WORK SESSION

M/S/C: J. JACOBS/S. BARTSCHAT

AYES: 5

NAYS: 0

ABSENT: 0

- D. 2021 Board Meeting Schedule (attached for reference)
The Board discussed the remaining meetings in 2021.

9. ADJOURNMENT

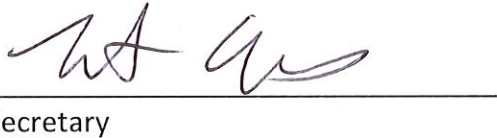
MOTION TO ADJOURN THE MEETING
M/S/C: J. BROWN/S. LEVINE

AYES: 5 NAYS: 0 ABSENT: 0

MEETING ADJOURNED AT 9:45 P.M.



President



Secretary

NEXT TCSB BOARD MEETING
OCTOBER 13, 2021 – 7:00 PM
Tamalpais Valley Community Center, 203 Marin Ave