



# Tamalpais Community Services District

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**TCSO BOARD OF DIRECTORS MEETING 7:00PM**

**CLOSED SESSION 6:15 PM**

**AGENDA**

**WEDNESDAY, JANUARY 23 2019**

**TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**

**1. CALL TO ORDER**

**2. ROLL CALL** President Steffen Bartschat

Directors: Vice President Matt McMahon, Jeff Brown, Steven Levine, and Jim Jacobs.

**3. APPROVE AGENDA**

**4. PUBLIC EXPRESSION**

*Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (if an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.*

**5. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9

Name of case: SMCSO v. TCSO; Case No. CIV1702745)

**B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case.

**6. ADJOURN TO OPEN SESSION**

**REPORTABLE ACTIONS FROM CLOSED SESSION REPORTED BY THE PRESIDENT**

**7. REGULAR BUSINESS: Administration**

**A. Neighborhood safety and crimes statistics – Deputy Sheriff Jerod Kansanback**

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSO at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSO to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body  
In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

- B. Appoint Board subcommittees, liaison roles, and board leadership roles
- C. Firewise Grant Update – Jim Kasper, Volunteer Commissioner
- D. Approve agreement with CalPERS for OPEB trust account – Alisa Perry, CalPERS and Heather Abrams, General Manager
- E. Financial and Disbursement reports – Jerry Taylor, Finance Manager

**8. REGULAR BUSINESS: Solid Waste**

- A. 2018 quarter 4 disposal reporting system report to Marin County – Sarah Mehtar, TCSD Staff
- B. Holiday tree composting – Sarah Mehtar, TCSD Staff

**9. REGULAR BUSINESS: Parks and Recreation**

- A. Parks and Recreation Update, Carol Buchholz, Parks and Recreation Director

**10. REGULAR BUSINESS: Sanitation**

- A. Oral update on FY18/19 Sewer CIP – Heather Abrams, General Manager
- B. Accept sewer quarterly report to EPA – Heather Abrams, General Manager
- C. Authorize GM Abrams to pay SASM biannual member agency assessment invoice – Heather Abrams, General Manager
- D. Approve agreement with The Reed Group including scope of work for update to interim sewer financial plan and possible rate study if needed, and authorized General Manager to make payments – Heather Abrams, General Manager
- E. SASM Meeting – December 2018 – Director Jim Jacobs
- F. SMCSM Meeting – January 2019 – Vice President Matt McMahon

**11. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.*

- A. Approve Minutes
  - December 12, 2018 Board of Directors Regular Meeting

**12. FUTURE AGENDA ITEMS**

- A. Board suggestions for future agenda items and input on these future potential agenda items:
  - 2019 Meeting Schedule: Discussion of TCSD Board planning meeting 2019; Reschedule March Work Session due to Board Member schedules; Reschedule October 9 TCSD Board Meeting to October 16, 2019 to avoid Yom Kippur
  - Kay Park play structure ribbon cutting
  - Archive Storage ribbon cutting ceremony
  - Parks and Recreation Five Year Financial Plan

**13. ADJOURNMENT**

**NEXT TCSD BOARD MEETING  
FEBRUARY 13, 2018 – 7:00 PM  
TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**