

**Minutes of the Regular Meeting of the Board of Directors
Tamalpais Community Services District
Tamalpais Community Center
203 Marin Avenue
Mill Valley, California
July 15, 2009**

The regular meeting of the Board of Directors of and for the Tamalpais Community Services District ("District") was called to order by Vice-President Jacobs at 7:02 PM on Wednesday, July 15, 2009.

1. ROLL CALL

PRESENT: President Steffen Bartschat (arrived at 7:04), Board Members Linda Johnson ("L. Johnson"), Richard Johnson ("R. Johnson"), Jim Jacobs (Vice President) and Gretchen Stagg. As all five (5) members were present, a quorum was constituted.

STAFF

PRESENT Jon Elam, General Manager ("GM"), Carol Buchholz, Parks and Recreation (P&R) Director, Jerry Taylor, Finance Manager, and recording secretary Jack Schwartz.

ALSO

PRESENT: Three Tam Valley residents who each came to speak in favor of the Eastwood Park tennis court resurfacing project.

2. APPROVE AGENDA.

MOTION: MOVE TO APPROVE AGENDA AS SUBMITTED

M/S/C

L. JOHNSON/STAGG

Vote – 4 Ayes

(President Bartschat arrived during this vote)

- 3. PUBLIC EXPRESSION.** President Bartschat invited non-agenda public expression, noting that the expression should be brief and that no action may be taken on any such expression, in response to which, Bob, of the Eastwood Park tennis court community stated that he and his fellow tennis players had been very patient regarding resurfacing the courts, as the Eastwood Park tennis community really wants the District to "move forward." GM Elam welcomed the residents to stay for the upcoming budget discussions which will, in part, address the District's special projects financial abilities. President Bartschat thanked the residents for their input, as it was previously unclear if community support really existed to resurface the courts; in the meantime, the Board stated that the tennis court resurfacing project was currently out for bids.

(At this juncture (7:05), Vice President Jacobs turned the meeting over to President Bartschat)

4. **COMMISSION REPORTS**

- A. **Revitalization and Safety (R&S) Commission Report.** R & S Commission Chairperson Robb Schaaf reported on the Commission's meeting of July 16, as follows: (a) the Commissioners assisted the community with cleanup activities; (b) bike safety classes are being led by Alan Jones and Tam resident Kathy McLeod; (c) the "No Parking" and sidewalk conditions at the 7/11 are being addressed, with CalTrans looking into the "No Parking" area in front of the 7/11; (d) "Good Neighbor Awards" were presented to the Healy's and the Roth's; (e) Commission highlights will be presented in the Newsletter; (f) due to vacations and other commitments, there will not be a July Commission meeting.

The Board thanked Robb for his volunteer efforts and those of all of the Commissioners. Thereafter, two additional Tam Valley residents expressed their view that the Eastwood tennis courts really needed resurfacing.

- B. **Park and Recreation Commission Report.** Park and Recreation, Director Buchholz stated that there was no one present from the Park and Recreation Commission and there would accordingly be no Park and Recreation Commission meeting.

5. **GENERAL BUSINESS.**

- A. **Addition of a Recreation Program Coordinator Position.** The General Manager (GM) Elam reported on Park and Recreation Director Buchholz' request for an assistant. General Manager Elam stated that there were two issues involved: official issues and the level of recreation programs desired by the District and community. Director Buchholz reported that part of the written agenda packet materials included her original proposal for this position, which included scope of work, pay, duties and all other salient issues, including the report's emphasis on the extent of existing programs and the need for additional community programs, including programs through the school, church, cabin and R&S Commission. Director Buchholz emphasized that extending and adding to the community's needs is the direction that she hopes to expand.

Member L. Johnson expressed her opinion that community-based programs should be slowly added (technical programs might be of interest and the District should perhaps be more technically proficient. Member L. Johnson also reminded of her earlier recommendation that a Newsletter questionnaire be offered to the community to determine what, if any, programs are of interest. Member R. Johnson repeated his concerns that the District must remain fiscally conservative. President Bartschat then suggested an alternative of a one-half time assistant.

Director Buchholz then reminded the Board that her request amounted to approximately \$50,000 out of the District's \$700,000 budget.

- D. CH₂M Hill Study Administered by "SASM" regarding TCSD's potential impact on SASM treatment facility.** GM Elam referred the Board to the written materials included with the Agenda packet and reported that \$37,950 was for the proposal (\$21,000 had been reduced due to the prior study) and issues of consolidation were again raised. President Bartschat suggested adding to the motion that a District Board subcommittee be formed to meet with SASM regarding the business aspects of the possible sewer move.

MOTION MOVE TO APPROVE FINANCIAL SUPPORT FOR SASM TO CONDUCT A TREATMENT PLANY STUDY EVALUATING THE POSSIBLE INTEGRATION OF ALL TCSD FLOW TO SASM (AND TO CREATE A DISTRICT BOARD SUB-COMMITTEE TO MEET WITH SASM REGARDING BUSINESS ASPECTS OF THE POSSIBLE SEWER MOVE).

M/S/C L. JOHNSON/R. JOHNSON Vote – 5 Ayes

(The subcommittee will consist of volunteers President Bartschat and Rick Johnson)

(At 8:25, a 5-minute break was taken)

- E. Discussion of Benefits offered to TCSD Employees.** GM Elam referred the Board to the written materials included with the Agenda packet and reported that the District is among the local government agencies offering the least benefits, benefits that have never been increased. GM Elam continued his report by stating that the current benefits to all TCSD employees cot the District \$68,000.

Thereafter the Board discussed many issues including perhaps raising the retirement age, changing the plan for new hires; add long term care at employee's expense, and others.

There was **NO ACTION** taken on this agenda item.

- F. Update Report on AB 1232.** GM Elam referred the Board to the written materials included with the Agenda packet and reported that the newest bill passed by a vote of 3-to-2. As costs appeared to be shifted to SASM, member Jacobs stated his opinion that SASM was being "singled-out" as millions of gallons of spill into the Bay have resulted from and been caused by other jurisdictions.

There was **NO ACTION** taken on this agenda item.

- G. Required Action: Motion to approve Resolution No. 2009-02 for Election of Directors to the Special Risk Management Authority Board of Directors.** GM Elam referred the Board to the written materials included with the Agenda packet, after which the Board weighed in on their member suggestions, from and out of which the following was decided and approved:

MOTION MOVE TO APPROVE THE FOLLOWING CANDIDATES FOR THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS: ARANDA, FERRANTE, CLIFT AND YEAKLEY.

M/S/C STAGG/JACOBS Vote – 5 Ayes

- H. Letter to Legislators regarding borrowing the District’s Property Levy’s.** GM Elam referred the Board to the written materials included with the Agenda packet, in response to which member L. Johnson stated that she found two typos.

MOTION MOVE TO AUTHORIZE THE BOARD PRESIDENT TO SIGN THE AGENDA ATTACHED LETTER TO SENATOR MARK LENO (SUBJECT TO CORRECTING THE TYPOGRAPHICAL ERRORS)

M/S/C BARTSCHAT/STAGG Vote – 5 Ayes

6. STAFF REPORTS

- A. Park and Recreation.** Director Buchholz reported as follows: **(a)** employee Terry remains on sick leave and is unable to work; **(b)** Movie Monday is a success with the kids (15-31 each event, making \$90); **(c)** Farmers Market going well (but losing vendors); **(d)** Creekside Fridays is doing GREAT; **(e)** tennis camp is proceeding (9 sign-ups); **(f)** Speakers Series remains popular; **(g)** Salsa Workout is a new program; **(h)** bike touring program is starting; **(i)** all holiday events are being planned; **(j)** Newsletter will be out by September 1 (or so); and, **(k)** due to a lack of attendance, there will be *NO* July Park and Recreation Advisory Commission meeting – the next meeting will be on August 10.

Following this presentation, the Board thanked Ms Buchholz for her industry, her professionalism and her thoughtful, thorough, fun and exciting event planning!

- B. Finance Report.** Manager Jerry Taylor reported that the Budget “projections” appeared to be largely accurate (details of the budget will be forthcoming). Mr. Taylor then asked for approval of the “disbursements,” as submitted with and under the Consent Calendar. (Member L. Johnson inquired about the Skate Rink Holiday expense, to which Mr. Taylor explained that this was to be paid with 3 payments during 2009; member L. Johnson also inquired about various truck repair costs and costs of exterior lighting at the Community Center; Mr. Taylor explained each of these District expenses to the satisfaction of all Board members.

Following this presentation, the Board thanked Mr. Taylor for his professional assistance and his follow-through on all matters financial.

11. ADJOURNMENT.

MOTION MOVE TO ADJOURN

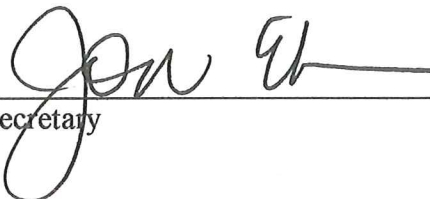
M/S/C L. JOHNSON/STAGG

Vote – 5 Ayes.

(The July TCSD Board Meeting adjourned at 9:50 PM)



President



Secretary

Next Board Workshop

Date: July 24, 2009
Time: 8:30AM
Place: District Office

Next Regular Board Meeting

Date: August 11, 2009 (Tuesday)
Time: 7:00 PM
Place: District Office, 305 Bell Lane