



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD BOARD OF DIRECTORS MEETING AND CLOSED SESSION

MINUTES

WEDNESDAY, APRIL 17, 2019

6:45 P.M. – CLOSED SESSION; 7:00 P.M. – BOARD MEETING

TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY

1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors meeting was called to order by President Bartschat at 6:45 p.m. on Wednesday, April 17, 2019.

2. ROLL CALL

President Steffen Bartschat

Vice President Matt McMahon, Directors Jeff Brown, Steve Levine

Absent: Dir Jim Jacobs

As four of five Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Heather Abrams, Recording Secretary Cyndie Martel

Others Present: Gale Connor, Miller Star Regalia (via telephone)

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. BROWN AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

MOTION TO CONVENE TO CLOSED SESSION

M/S/C: S. LEVINE/J. BROWN AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

4. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9

Name of case: SMCS v. TCSD; Case No. CIV1702745)

5. ADJOURN TO OPEN SESSION

MOTION TO ADJOURN TO OPEN SESSION – PRESENT ANY REPORTABLE ACTIONS

M/S/C: J. BROWN/S. LEVINE AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

The Board called a 2 minute recess.

The regular Board meeting reconvened at 7:00 p.m.

Staff Present: Jerry Taylor, Finance Manager; Carol Buchholz, Park and Recreation Director

Others Present: Pauline Sanguinetti, Croce, Sanguinetti, & Vander Veen; Jim Kasper, Volunteer

Commission; Lew Kious, LAFCo candidate; Danny McDonald, Andy Alan, Jimmy Green

REPORTABLE ACTIONS FROM CLOSED SESSION REPORTED BY THE PRESIDENT

There were no reportable actions.

6. PUBLIC EXPRESSION

Pres Bartschat invited public expression on non-agenda items, in response to which there was the following:

- Mr. Alan commented on tree trimming and having Board meetings video-taped.
- Mr. Green commented on an easement, fencing and fire mitigation.
- Mr. McDonald commented on term limits for Board members and having Board meetings video-taped.

7. REGULAR BUSINESS: Administration

A. Informational presentation on Chipper Days and Firewise

Mr. Kasper provided the Board with an update on grant activities, the Chipper events and how the process would work this year. He reported that Southern Marin Fire had a grant to create a fire assessment document, which would include TCSO, The Bay Model and the Seminary property.

Mr. Kasper then reviewed information from the CPUC to all utility companies. The rulemaking was revised due to the massive fires in 2017 and 2018, and PG&E was mandated to clear trees 12 feet away from power lines that distribute or transmit power. In addition, under the right conditions PG&E was now permitted to turn off power, and before power was restored, every inch of their power lines must be inspected, which could take many weeks. The Board discussed how long the District's generator would run and what the District's emergency operations plan was to divert flow should SMCSO or SASM be affected.

Public comment:

- Mr. Alan commented on the costs of the chipper event and buying a gas chipper.
- Mr. Kasper commented the costs other communities paid for buying, operating and maintaining a chipper far exceeded renting one.
- Mr. Green commented on flammable plant life near his property.

B. Discussion of TCSO Annual Financial Audit

GM Abrams introduced Ms. Sanguinetti who took the Board through highlights and changes in the draft audit compared to the previous year, and asked for questions. The District received a clean opinion.

Ms. Sanguinetti also reviewed suggestions made to improve current processes. VP McMahon asked about clearing up suggestions from the previous year's audit. GM Abrams stated there were more pressing items to address at that time, but with improvements being made, staff was more able to tackle those suggestions.

There was no public comment.

C. Financial and Disbursement reports

Mr. Taylor highlighted items for the Board and asked for questions. The Board discussed putting the base sanitation rate and the variable component in separate line items in the financials to more clearly represent how that money was spent.

There was no public comment.

D. Review and approve Tamalpais Community Services District goals for FY 2019/2020

Pres Bartschat reviewed goals established for FY 2019-2020 from the recent planning meeting.

MOTION TO ADOPT THE TAMALPAIS COMMUNITY SERVICES DISTRICT GOALS FOR FY 2019/2020

M/S/C: S. BARTSCHAT/M. MCMAHON AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

There was no public comment.

E. Discussion of LAFCo Board vote – Heather Abrams, General Manager

GM Abrams gave a brief overview of the Local Agency Formation Commission (LAFCo) which oversees local governments to determine if certain District’s would be better served consolidated. Candidate Lew Kious was introduced and expressed his desire to represent the special districts of Southern Marin on LAFCo.

Public comment:

- Mr. Kasper commented if there was a process by which the LAFCo representative would report back to the Districts they represented. Mr. Kious explained there was no process, but if there was interest, he was willing to bring up TCS D’s issues and report back.

MOTION TO COMPLETE THE OFFICIAL LAFCO BALLOT TO SHOW LEW KIOUS FIRST CHOICE, TOD MOODY SECOND CHOICE, JACK BAKER THIRD CHOICE

M/S/C: S. BARTSCHAT/M. MCMAHON AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

There was no public comment.

8. REGULAR BUSINESS: Parks and Recreation

A. Parks and Recreation Update

- The Bartlett tree assessment would start in May, and should be completed in 2 weeks.
- Because the District did not qualify for many grants due to the income level and current available acres of park land, the Park & Rec department was working to complete a Prop 68 Per Capita Grant due in November with a possible grant award of \$200,000.
- The District identified 20 trees for removal with grant money awarded to Firewise Tam Valley. The District was also looking into hiring Goats for certain areas.
- The County of Marin adopted age friendly programs and the District was interested in participating. More information was forthcoming.

- Dog dispensers, constructed and installed by the District were now available at Eastwood and Kay Parks. The community was asked to reuse their newspaper bags, bread bags and veggie bags by placing them into the dispensers. It was hoped the District would save \$5,000.
- Creekside preparation was in full swing.
- Upcoming events included Paint and Wine Night, Earth Day, Spaghetti Bingo.
- Kay Park was still soggy and work on the play structure would not begin until the area was dry. Once work was started it should take 2 weeks to complete.
- Countertops at the cabin were being replaced for free by a volunteer.

9. REGULAR BUSINESS: Sanitation

- A. Approve semi-annual payment to SMCSO and authorize General Manager to make payment GM Abrams stated in accordance with the most recent red-lined agreement with SMCSO, TCSO would make a payment to SMCSO in the amount of \$1,303,185.50. This was the second payment under the new agreement.

MOTION TO APPROVE THE SEMI-ANNUAL PAYMENT TO SMCSO IN THE AMOUNT OF \$1,303,185.50 AND AUTHORIZE GM ABRAMS TO MAKE THE PAYMENT

M/S/C: S. BARTSCHAT/M. MCMAHON AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

- B. FY18/19 Sewer CIP Update
GM Abrams briefed the Board on the current status of the CIP project. She stated she was impressed with the contractor’s professionalism and work done.
- C. SASM Meeting – February 2019 – Director Jim Jacobs
Dir Jacobs was absent, his report was in the packet.
- D. SMCSO Meeting – March 2019 – Vice President Matt McMahon
VP McMahon stated he did not attend the March or April SMCSO Board meetings.

10. REGULAR BUSINESS: Solid Waste

- A. Quarterly tonnage report
GM Abrams spoke of the good work produced by Ms. Mehtar. The Board expressed concern about how the District would accomplish increasing recycling and composting from 60% to 75%. GM Abrams stated she would be presenting information in the near future.

11. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

- A. Approve Minutes
- March 13, 2019 Board of Directors Meeting
 - March 30, 2019 Board of Directors Planning Meeting

MOTION TO APPROVE THE CONSENT CALENDAR

M/S/C: J. BROWN/S. LEVINE AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

12. FUTURE AGENDA ITEMS

A. Board suggestions for future agenda items and input on these future potential agenda items:

- Due to the changes in the Board meeting schedule made at the planning meeting, it was suggested the April 24 work session be cancelled.

MOTION TO CANCEL THE APRIL 24, 2019 BOARD WORK SESSION

M/S/C: S. LEVINE/S. BARTSCHAT

AYES: 4

NAYS: 0

ABSENT: 1 (JACOBS)

- GM Abrams and Pres Bartschat would meet to discuss Mr. Green's issues and come back to the Board with recommendations.
- Flood Control
- Draft budget
- Sewer CIP work session
- Volunteer Commission joint work session with the Board
- Parks use work session
- Parks and Recreation Five Year Financial Plan

13. ADJOURNMENT

MOTION TO ADJOURN

M/S/C: S. LEVINE/J. BROWN

AYES: 4

NAYS: 0

ABSENT: 1 (JACOBS)

THE MEETING WAS ADJOURNED AT 9:34 P.M.



President



Secretary

NEXT TCS D REGULAR BOARD MEETING
MAY 1, 2019 – 7:00 PM
TAM VALLEY COMMUNITY CENTER, 203 MARIN AVENUE, MV

