



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD BOARD OF DIRECTORS SPECIAL MEETING WORK SESSION 10:00AM

MINUTES

WEDNESDAY, July 22, 2020

1. CALL TO ORDER

The virtual Tamalpais Community Services District Board of Directors meeting work session was called to order by President McMahon at 10:00 a.m. on Wednesday, July 22, 2020.

2. ROLL CALL President Matt McMahon

Directors: Vice President Jeff Brown, Dir Steve Levine, Dir Jim Jacobs

Absent: Dir Steffen Bartschat

Staff participating via teleconference: General Manager Heather Abrams; Recording Secretary Cyndie Martel; Interim Finance Manager, Sarah Mehtar; Wastewater and Facilities Superintendent, Mike Quecke

Others present via teleconference: Pippin Cavagnaro, Nute Engineering; Bob Reed, The Reed Group; Emily Giles, Raymond James

John Bakker and Jordyn Bishop & Greg Newmark of Meyers Nave (closed session only)

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. JACOBS

Roll Call Vote: Pres McMahon Aye; VP Brown Aye; Dir Jacobs Aye; Dir Levine Aye

AYES: 4 NAYS: 0 ABSENT: 1 (BARTSCHAT)

4. PUBLIC EXPRESSION

Pres McMahon invited public expression on non-agenda items, in response to which there was the following: There was no public comment.

5. REGULAR BUSINESS: Information Only

A. Discuss updated Capital Improvement Program (CIP) implementation planning

GM Abrams reported that with the District's plan to obtain debt financing for the CIP project, it was necessary to update the District's sewer CIP plan. Pippin Cavagnaro of Nute Engineering and Bob Reed of The Reed Group updated the CIP plan to reflect bond requirements.

GM Abrams introduced Mr. Cavagnaro who took the Board through District goals for accelerated capital work. Pres McMahon noted the objectives now included the Bell Lane pump station, in addition to concentrating on reducing I&I. Mr. Cavagnaro pointed out the following:

- Sewer main rehabilitation and repair was elevated on the priority plan, especially for difficult to maintain pipe sections
- Force main replacement was moved up in priority due puncture and spill caused by CalTrans and their contractors
- Bell Lane pump station was antiquated, especially with regard to repairs

GM Abrams stated the bond funding gave the District the financial opportunity to include the updated project work now rather than in 10 years.

Board members asked additional clarifying questions.

GM Abrams introduced Mr. Reed who reviewed his presentation with the Board including that the District was prudently building reserves which could be used in future emergency situations. He summarized the debt financed CIP financials as well as those of future PayGo CIP plans starting in FY 23/24. He added that rate increases were nominal for the next 10 years and did not include the option of added inflation.

The Board asked clarifying questions.

There was no public comment.

A short recess was called.

The regular Board work session reconvened at 11:11 a.m.

There was no public comment related to the closed session.

MOTION TO CONVENE TO CLOSED SESSION

M/S/C: J. JACOBS/S. LEVINE

Roll Call Vote: Pres McMahon Aye; VP Brown Aye; Dir Jacobs Aye; Dir Levine Aye

AYES: 4 NAYS: 0 ABSENT: 1 (BARTSCHAT)

6. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – POSSIBLE LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9

Name of case: River Watch v. TCSO; Case No. CIV1702745)

ADJOURN TO OPEN SESSION

MOTION TO ADJOURN TO OPEN SESSION – PRESENT ANY REPORTABLE ACTIONS

M/S/C: J. BROWN/J. JACOBS

Roll Call Vote: Pres McMahon Aye; VP Brown Aye; Dir Jacobs Aye; Dir Levine Aye

AYES: 4 NAYS: 0 ABSENT: 1 (BARTSCHAT)

The regular Board work session reconvened at 12:00 p.m.

REPORTABLE ACTIONS FROM CLOSED SESSION REPORTED BY THE PRESIDENT

There were no reportable actions.

7. ADJOURNMENT

MOTION TO ADJOURN

M/S/C: S. LEVINE/J. BROWN

Roll Call Vote: Pres McMahon Aye; VP Brown Aye; Dir Jacobs Aye; Dir Levine Aye

AYES: 4 NAYS: 0 ABSENT: 1 (BARTSCHAT)

THE MEETING WAS ADJOURNED AT 12:01 P.M.



President



Secretary

**NEXT TCSD BOARD MEETING
AUGUST 12, 2020 – 7:00 PM
Via Zoom (see www.tamcsd.org for access)**