

**Minutes of the Work Session Meeting of TCSD Board of Directors**  
**Held at 305 Bell Lane, Mill Valley**  
**August 25, 2010**  
**8:45am**

1. CALL TO ORDER. The Work Session of the Tamalpais Community Services District Board of Directors was called to order by Vice President Jacobs at 8:45 a.m. on Wednesday, August 25, 2010.

2. ROLL CALL.

**Board Members Present:** The following members were present:

Vice President Jim Jacobs  
Linda Johnson (L. Johnson)  
Gretchen Stagg

As three of five of the Board members were present at Roll Call, a quorum was constituted.

**Staff Present:** General Manager Jon Elam, Bob Bunce, Wastewater Facilities Manager, and Recording Secretary Claudia Laughter.

Not Present: President Bartschat, Finance Manager Jerry Taylor, Carol Buchholz, Director of Park & Recreation

Others Present: Ed Nute, Nute Engineering

**MOTION TO RECORD THAT TODAY'S MEETING IS A BOARD WORK SESSION AND IS NOT AN OFFICIAL BOARD MEETING DUE TO AGENDA NOT BEING POSTED WITHIN THE ALLOTTED TIMELINE IN ACCORDANCE WITH THE BROWN ACT**

M/S/C                                      Jim Jacobs/Linda Johnson      **AYES: 3**                      **NAYS: 0**

3. APPROVE AGENDA WITH CHANGES

**MOTION TO APPROVE THE AGENDA**

M/S/C                                      Jim Jacobs/Linda Johnson                      **AYES: 5**                      **NAYS: 0**

4. **PUBLIC EXPRESSION.** Vice President Jacobs invited public expression on non-agenda items, in response to which there was the following: None.

5. GENERAL BUSINESS. It should be noted that GM Elam (and Staff) provided this work session's reports, financials, and other written materials.

PRESENTATION FROM ED NUTE – BELL LANE PUMP STATION – Ed Nute presented updated plans and drawings to explain the proposed upgrading of two of the existing pumps located in the Bell Lane Pump Station House. These will be dry pit submersible pumps that will be able to withstand any flooding should it occur and will be connected to existing electrical systems. Vice President Jacobs inquired about the repercussions if there would be any spills. GM Elam responded that there would be fines if spills would occur, but that the smaller pumps are the backup units for the larger one and that our system pipes have enough capacity. GM Elam also praised Mr. Bunce for his continued expert maintenance of the 3 pumps which were originally installed in 1955.

Demolition plans will be to remove the pumps from the ground level room and there will be individual replacement and should have no break in service. GM Elam suggested soliciting bids in September, order in October and begin installation in December. He also noted that the District was open to working with a contractor on financing and cash management of the project. Vice President Jacobs suggested several updates to Nute Engineering's plans including changing GM Elam's title and removing former Board member Rick Johnsons' name.

Mr. Nute stated he would set a bid date and present a schedule to the Board at the September 8<sup>th</sup> Board Meeting for approval.

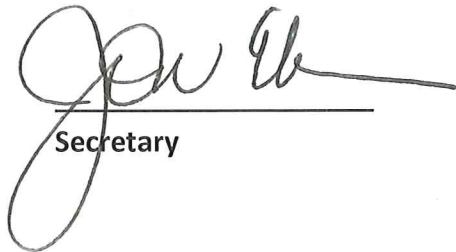
MOTION TO ADJOURN

M/S/C Linda Johnson/Gretchen Stagg AYES: 3 NAYS: 0

Meeting was adjourned at 9:17am



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President



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Secretary

**Next Regular Board Meeting**

**Meeting:** TCSB Board Special Session  
**Date:** September 2, 2010  
**Time:** 7:00pm  
**Location:** TCSB Main Offices  
305 Bell Lane, Mill Valley