



Tamalpais Community Services District

305 Bell Lane, Mill Valley, CA 94941 • 415 388-6393 • Fax: 415 388-4168
info@tcsd.us • www.tcsd.us

TCSD BOARD OF DIRECTORS MEETING 6:30PM

MINUTES

WEDNESDAY, DECEMBER 12 2018

TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY

1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Meeting was called to order by President Bartschat at 6:34 p.m. on Wednesday, December 12, 2018.

2. ROLL CALL

President Steffen Bartschat

Vice President Matt McMahon, Directors Jeff Brown, Steve Levine and Jim Jacobs

As five of the five Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Heather Abrams, Finance Manager Jerry Taylor, Park and Recreation Director Carol Buchholz, Staff Member Sarah Mehtar, Recording Secretary Cyndie Martel

Others Present: Marin County Supervisor Kate Sears, Mr & Mrs Bruce Forester-Firewise; Volunteer Commission: Arianna Orleans, David Kessell & Jim Burns; TVIC Board members: Olivia Jacobs (President), Barry Wasserman (Treasurer), Shannon Brown (Secretary), Gunilla Bjork, Elliott Jacobs, Greg Norby, Charles Winsted, Andy Allen, Danny McDonald, and other members of the public.

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. BROWN

AYES: 5

NAYS: 0

ABSENT: 0

2. PUBLIC EXPRESSION

Pres Bartschat invited public expression on non-agenda items, in response to which there was the following:

- Jim Burns - In Jim Kasper's absence, Mr. Burns updated the Board on Firewise grant progress. One grant for \$150,000 to remove dead and dying trees and brush removal was approved and would arrive in April 2019. There were an additional two grants being completed this week.
- Andy Allen commented on the cost of homes, the number of people in the audience, video taping Board meetings, more advanced warning on changing meeting times, repair costs and ADA changes to the kitchen at Tam Valley Community Center.
- Danny McDonald commented on TCSD Board election results and the TVIC.

3. REGULAR BUSINESS: Administration

- A. Swearing in of two TCSO Board Members by Marin County Supervisor Kate Sears
Marin County Supervisor Kate Sears conducted the swearing in ceremony for two Directors, Jeff Brown and Jim Jacobs. She commented that upon analysis, the TCSO precinct had the highest turn out of any other at 94%.
- B. Update on Marin County activities by Marin County Supervisor Kate Sears
Supervisor Sears was not able to stay for this item, it was tabled.
- C. TVIC Board Introduction
New TVIC President Olivia Jacobs introduced the new board members: Shannon Brown, Secretary, Barry Wasserman, Treasurer, and Cassandra Fimrite (Vice President) who was not able to attend. She went on to describe the mission and goals of the TVIC.

Public Comment: At Dir Levine's question on meetings, TVIC Pres Jacobs stated meetings were monthly, but had not been consistent as to when and where. Pres Bartschat asked about their budget, to which TVIC Pres Jacobs responded they depended on donations, member dues and proceeds from the Rhubarb Revue.

Pres Bartschat called a 5 minute recess.
Meeting reconvened at 7pm.

Public Comment: Mr. Allen asked why the Tam Valley Community Center was sold to TCSO for \$1. TVIC Pres Jacobs responded to ensure the property would be kept for community use and would be transferred to a similar agency should TCSO no longer be viable.

Pres Bartschat called another recess.
The meeting was reconvened at 7:10pm.

TVIC Sec Brown explained she would be updating the TVIC's social media platform.

- D. Board discussion of subcommittees and liaison roles, and Board leadership in preparation for January board meeting
Pres Bartschat introduced the topic and asked the Board to think about their roles in 2019.
- E. Approval of bid for fiscal year 2018/2019 sewer CIP and authorize General Manager to pay accordingly
GM Abrams reported the details of the sewer CIP bidding process and asked for approval of the bid from ECAST Engineering and to authorize payment accordingly. She stated 8 bids were received and the winning bid was a newer company, but with seasoned engineers.

MOTION TO APPROVE THE BASE BID FOR FISCAL YEAR 2018/2019 SEWER CIP AWARDED TO ECAST ENGINEERING AND AUTHORIZE GENERAL MANAGER TO PAY UP TO \$153,708.00

Dir McMahon was concerned with the low bid. GM Abrams stated Nute Engineering vetted the new company, as well as the next 2 lowest bidders, and reported they were satisfied with their experience.

There was no public comment.

M/S/C: S. BARTSCHAT/S. LEVINE AYES: 5 NAYS: 0 ABSENT: 0

4. REGULAR BUSINESS: Written Staff Reports

- A. Financial and Disbursement reports
- B. Solid Waste tonnage reports
- C. Parks and Recreation update

The Board read the reports prior to the meeting and there was no discussion.

5. REGULAR BUSINESS: Written Board Member Reports

- A. Volunteer Commission update
- B. SASM Meeting – November 2018
- C. SMCSO Meeting – December 2018

The Board read the reports prior to the meeting and there was no discussion.

6. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

- A. Approve Minutes
 - November 14, 2018 Board of Directors Regular Meeting
 - November 28, 2018 Board of Directors Work Session
 - Authorize December FY 18/19 SMCSO payment

MOTION TO APPROVE THE CONSENT CALENDAR

M/S/C: J. BROWN/S. LEVINE AYES: 5 NAYS: 0 ABSENT: 0

7. FUTURE AGENDA ITEMS

- A. Board suggestions for future agenda items and input on these future potential agenda items:
 - Choose a date for TCSO Planning Meeting: March 23, 30 or later
After discussion, the Board decided on March 23, 2019, starting at 9:30am at Fernwood Cemetery for the planning meeting. Pres Bartschat reminded the public they were invited to the planning meetings.
 - New TCSO website preview
 - Solid waste tonnage quarterly update
 - Quarterly report to EPA regarding sewers
 - Archive Storage ribbon cutting ceremony
 - Kay Park Play structure ribbon cutting

- Parks and Recreation Five Year Financial Plan
- Other Post-Employment Benefits (OPEB) planning

8. ADJOURNMENT

MOTION TO ADJOURN

M/S/C: J. BROWN/J. JACOBS

AYES: 5

NAYS: 0

ABSENT: 0

THE MEETING WAS ADJOURNED AT 7:17 P.M.



President



Secretary

NEXT TCSD BOARD MEETING

JANUARY 9, 2019 – 7:00 PM

TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY

1/19

To the TCSB Board of Directors:

I would like the Board to consider constituting a "Park Use" task force or sub-committee (or reconstituting the Park and Recreation Committee) to look into significant park issues.

As they are located in residential neighborhoods, Eastwood Park and Kay Park were intended to be used by our local community as TCSB residents paid for their development and continuing maintenance.

Parking and off-leash dog use have become significant issues.

Though benign neglect, and fear over dog owner response, our parks have been physically damaged, and are being used for unintended purposes, especially Eastwood Park.

For all intent and purposes, Eastwood Park, with the exception of the fenced off childrens' play area, has evolved into a full-time dog park and is practically unusable for any other purpose due to safety and health issues including a pot-holed lawn, dog poo and pee (see attached article on dog waste), dog fights and barking at all hours. No one can play on the lawn which was intended for use by all.

Worse, word is out that our parks are "dog parks" or "dog runs" and people, including professional dog walkers, are driving in from all over to exercise their dogs. Hence, parking has become an issue with cars parked all over the neighborhood, particularly early morning and late afternoon/ early evening.

Further, the significant costs inherent to annual lawn reseeding and lawn maintenance is borne by the entire community. This is money that can otherwise be spent on other park and rec programs.

We need to investigate what other local jurisdictions are doing regarding off-leash dogs in their parks as very few, with the exception of "official" dog parks (Mill Valley Bayfront; Sausalito), allow off-leash dogs. This includes all Marin County parks, MMWD land, Mill Valley parks, and State parks. Possible solutions in Tam Valley might include requiring that all dogs using our existing parks be on-leash, or identification and development of a separate true Tam Valley dog park.

Additionally, the Eastwood Park parking lot is being mis-used for both overnight and long term parking of cars and trucks and a boat which hasn't moved in months, disallowing legitimate day use parking by park users.

There clearly are better ways to manage and maintain our valuable park assets. Hence, my call for a "Park-Use" task force or sub-committee is deemed important.

Dog Talk 101

Inspiring "tidbits" for dog owners

Saturday, January 9, 2010

Facts About the Dangers of Dog Poop

Dog poop is a problem we deal with on a daily basis. But is it dangerous? How much do you know? Is pet waste a health hazard?

Here are the dangerous facts:

1. Dog poop is NOT good fertilizer. It's toxic to your lawn! The high nutrient concentration in dog poop will burn and discolor the grass, creating "hot spots".
 2. Nearly two decades ago, the Environmental Protection Agency (EPA) classified pet waste as a dangerous pollutant in the same category as toxic chemicals and oil.
 3. You may not live near water, but unscooped poop from your yard is carried by overland water flow or is washed into storm drains, ending up in far away streams, rivers and ground water.
 4. The U.S. Center for Disease Control and Prevention (CDC) confirms pet waste can spread parasites including hookworms, ringworms, tapeworms and Salmonella. When infected dog poop comes into contact with your lawn, the poop will eventually "disappear", but the parasite eggs can linger for years! When a human or animal comes into contact with that soil through everyday activities like walking barefoot, gardening or playing, they risk infection from those eggs ... even years after the poop is gone.
 5. Pet waste is teeming with E. Coli and other harmful bacteria including fecal coliform bacteria, which causes serious kidney disorders, intestinal illness, cramps and diarrhea in humans. (There are 23 million fecal coliform bacteria in a single gram of pet waste!)
 6. Dog poop often contains roundworm larvae, which cause blindness. If a human ingests a roundworm larva, it can migrate through the body causing disease to the brain, lungs, kidneys, liver, heart or eyes. So when people (especially children) touch soil, dog toys or anything that has been in contact with dog feces and then touch their mouths, they can become infected.
- Dog poop doesn't just "wash away" or disappear. So if you're not disposing of your dog's waste, you're putting yourself, your family, your dog and your water supply at risk.

Joanne Osband at 6:24 PM

21 comments:

Beverly March 24, 2010 at 9:28 AM

Tam Valley Firewise Project: Status (January 23, 2019)

Background regarding TCSD:

- District size is about 885 acres (about 1.4 square miles);
Following is approximate breakdown:
 - 641 acres (72.4%) are 'privately' owned (39 acres are undeveloped)
 - 84 acres (9.5% on 130+ parcels) are 'agency' owned
(public agencies, utilities, etc.)
 - 135 acres (15.3%) are road/street rights-of-way
 - 25 acres (2.8%): no existing owner-of-record ('paper roads'; paths)
These are often surrounded by developed properties
- Approximately 2,500 parcels with approximately 7,000 residents
- About 27 miles of roads/streets;
of which about 8 miles (30%) are neither County nor State maintained
- Profile information regarding possible vegetation fire concerns:
 - Tam Valley: in the "Tamalpais-Homestead Valley" Community-At-Risk
(23 identified by CalFire in Marin County)
 - About 60% of the area is in the SRA (State Responsibility Area)
 - About 90% is in the WUI (Wildland Urban Interface)
 - Fire Hazard Severity Zone (FHSZ) rating in TCSD is about:
 - 70% rated at Very High
 - 20% rated at High
 - A majority of adjacent GGRNA has a FHSZ rating of High

Tam Valley Firewise:

- Geographic 'scope' is TCSD's service area
- SMFD is primary contact agency; TCSD will be involved
- **Interim Board:** Jim Burns, Jim Kasper, Greg Norby
- Application approve (officially designated) in October 2018

Several projects have taken place in 2018:

- “Neighborhood meetings”:
Chamberlain Court; Marinview; Spring Drive
- Neighborhood chipper events (funding from SMFD & FIRESafe MARIN):
Marinview (3+ days with some Comm. Assoc. funds); Alturas Way;
Chamberlain Court/Fairview Avenue - on adjacent ‘paper road’;
for lanes and shared driveways on east side of Shoreline
(between intersection with Northern and with Loring)
- Successful evacuation Drill for Marin Drive ‘Structure Protection/Defense Zone’ on May 12
- ‘Get Ready’ presentation took place on March 31

Several events planned for 2019:

- Community meeting: March 20, 2019
- Chipper Days in Tam Valley (last April weekend & several May weekends)
- Possible:
 - National Wildfire Community Preparedness Day (May 4, 2019)
 - National Fire Prevention Week (early October)

Grant submission: Several different grant request packages were submitted:

	PURPOSE	GRANT \$	REQUESTOR MATCH \$	PARTNER MATCH \$	MATCH TOTAL	TOTAL \$
CalFire Grants						
SMFD	Planning (*)	\$ 53,680	\$ 9,520	\$ 7,990	\$ 17,510	\$ 71,190
SMFD	Fuel Reduction (#)	\$ 477,750	\$ 34,600	\$ 43,120	\$ 77,720	\$ 555,470
TCSD	Fuel Reduction (#)	\$ 273,263	\$ 36,900	\$ 34,840	\$ 71,740	\$ 345,003
CaFSC						
TCSD	Fuel Reduction+ (*)	\$ 147,280	\$ 97,810	\$ 117,140	\$ 214,950	\$ 362,230
SMFD TOTAL		\$ 531,430	\$ 44,120	\$ 51,110	\$ 95,230	\$ 626,660
TCSD TOTAL		\$ 420,543	\$ 134,710	\$ 151,980	\$ 286,690	\$ 707,233
GRAND TOTAL		\$ 951,973	\$ 178,830	\$ 203,090	\$ 381,920	\$ 1,333,893
	(*) Awarded	\$ 200,960			\$ 232,460	\$ 433,420
	(#) April decision	\$ 751,013			\$ 149,460	\$ 900,471

Continue "Pay As You Go" Funding	Contribute Annual Expense
3.38% Discount Rate	6.5% Discount Rate
As of	
6/30/2018	\$2,508,975
6/30/2019	2,646,000
6/30/2020	1,669,000
6/30/2021	1,663,000
6/30/2022	1,651,000
6/30/2023	1,650,000
6/30/2024	1,644,000
6/30/2025	1,653,000
6/30/2026	1,657,000
6/30/2027	3,302,000
6/30/2028	3,399,000
6/30/2029	3,495,000
6/30/2030	3,584,000
6/30/2031	3,669,000
6/30/2032	3,753,000
6/30/2033	3,835,000
6/30/2034	3,928,000
6/30/2035	4,023,000

3% Annual Budget Escalation Planned

Cash Benefits to Retirees	Contribution to CERBT	Growing contribution to CERBT	Static Total Funding	Growing Total Funding Formula Results
\$71,000	\$50,000	\$50,000	\$121,000	\$121,000
73,000	50,000	51,500	123,000	\$124,500
77,000	50,000	53,045	127,000	\$130,045
75,000	50,000	54,636	125,000	\$129,636
78,000	50,000	56,275	128,000	\$134,275
76,000	50,000	57,964	126,000	\$133,964
81,000	50,000	59,703	131,000	\$140,703
86,000	50,000	61,494	136,000	\$147,494
89,000	50,000	63,339	139,000	\$152,339
96,000	50,000	65,239	146,000	\$161,239
104,000	50,000	67,196	154,000	\$171,196
112,000	50,000	69,212	162,000	\$181,212
119,000	50,000	71,288	169,000	\$190,288
124,000	50,000	73,427	174,000	\$197,427
124,000	50,000	75,629	174,000	\$199,629
128,000	50,000	77,898	178,000	\$205,898
132,000	50,000	80,235	182,000	\$212,235

If the District continues "pay as you go" funding for the next 17 years, the amount needed to fully fund the OPEB benefits in 2035 is estimated to be: 4,023,000

If the District contributes \$50,000 per year to the CERBT trust, and if the CERBT trust earns 6.5% per year for the next 17 years, then the OPEB benefits are expected to be FULLY FUNDED by the year 2035.

The accumulated value of the 17 years' contributions is estimated to be:

1,475,000 Savings: 2,548,000

If the District contributes \$50,000 to the CERBT trust at 6-30-2019, then an additional amount each year thereafter, with the amount increasing by 3% each year, and if the CERBT trust earns 6.5% per year for the next 17 years, then the OPEB benefits are expected to be FULLY FUNDED by the year 2035.

The accumulated value of the 17 years' contributions is estimated to be:

1,805,998 Savings: 2,217,002

All these figures only reflect OPEB liabilities for persons who are current or former employees as of 2018. Liabilities for future employees are NOT included in these figures. The "3% growth" amounts above might be a systematic way to fund for the additional liability for future employees.