



Tamalpais Community Services District

305 Bell Lane, Mill Valley, CA 94941 • 415 388-6393 • Fax: 415 388-4168
info@tcsd.us • www.tcsd.us

**Minutes of the Regular Meeting of TCSD Board of Directors
Held at 203 Marin Avenue, Mill Valley
April 18, 2012
7:00 p.m.**

1. CALL TO ORDER. The Session of the Tamalpais Community Services District Board of Directors was called to order by President Bartschat at 7:03 p.m. on Wednesday, April 18, 2012.

2. ROLL CALL.

Board Members Present: The following members were present:

President Steffen Bartschat
Vice President Jeff Brown
Jim Jacobs
Linda Johnson

Not Present: Gretchen Stagg

As four of five of the Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Jon Elam, Carol Buchholz, Director of Park & Recreation, Finance Director Jerry Taylor, Sewer Maintenance Supervisor Bob Bunce, and Recording Secretary Claudia Laughter

Others Present: Jim Kasper-TCSD Grant Coordinator, John Bakker-TCSD Legal Counsel, Robert Reed-The Reed Group Consultants

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA:

M/S/C J. Jacobs/L. Johnson AYES: 4 NAYS: 0 ABSENT: 1 (G. Stagg)

4. PUBLIC EXPRESSION. President Bartschat invited public expression on non-agenda items, in response to which there was the following: Jim Kasper presented a written update on the Fire Safe and SOD Grants to the Board. Both grants will be terminating this spring.
5. COMMISSION REPORTS.

Park and Recreation – Park & Rec Director Buchholz reported that there has been no new information to report since the joint meeting with the Commission and Board on March 26th. The Commission did report that they enjoyed the opportunity to meet with the Board and discuss ideas.

6. **GENERAL BUSINESS.** It should be noted that GM Elam (and Staff) provided this work session's reports, financials, and other written materials.

A. UPDATE REPORT ON SANITARY SEWER RATE STUDY - Consultant Robert Reed of The Reed Group reported to the Board on the latest sewer rate change study. Mr. Reed presented an outline of the proposed rate structure which would include using the lowest number from winter water rates (January-February) over a two year cycle (2011/2012). This use rate would then be applied to a table reflecting fixed costs on a per parcel basis as well. GM Elam would like to have the revised information within the next month to be able to compile hypothetical bills to send to each parcel owner so they will better understand what the new billing system and costs will be. Based on his research, Mr. Reed reported that approximately 40% of Single Family Residences would see a drop in their rates and multi-unit owners would see a drop in rates of approximately 20-30% (depending on number of units and water usage). Mr. Reed will continue to work on the data and suggested putting a cap on water usage rates after a certain CCF mark (to be determined). A copy of Mr. Reed's report is available on TCSD's website.

The Board requested moving Item 6D up on the agenda to take advantage of Legal Counsel John Bakker being present.

MOTION TO MOVE ITEM 6D UP ON THE AGENDA ORDER

M/S/C S. Bartschat/L. Johnson AYES: 4 NAYS: 0 ABSENT: 1 (G. Stagg)

D. REVIEW STATUS OF SMCSO AGREEMENT - GM Elam reported that SMCSO has been delivered a copy of the latest revisions from TCSD and due to their GM being out on leave, they are only now being able to review the latest draft. GM Elam reported that the SMCSO budgets will need to be carefully monitored.

Counsel John Bakker left the meeting.

B. DISCUSSION AND CALENDARING OF BOARD 20121 GOAL MEETING - GM Elam proposed the Board set a date for the annual Goals Work Session with potential topics to include potential changes in rates for refuse cans and usage. President Bartschat suggested that the Board is currently working on items that would be discussed and to set the meeting after the annual budget is decided on.

C. CONSIDERATION OF ZERO WASTE GRANT APPLICATION FOR COUNTY JPA PROGRAM - GM Elam reported that TCSD is eligible for a small zero waste grant that could be applied to a variety of programs already in place including compost bags.

MOTION TO APPROVE ZERO WASTE RESOLUTION NO. 2012-03 AUTHORIZING THE GENERAL MANAGER TO SUBMIT AN APPLICATION FOR ZERO WASTE GRANTS AND TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURPOSES OF THE GRANTS FOR THE PERIOD OF 5 YEARS TO MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

M/S/C L. Johnson/J. Jacobs AYES: 4 NAYS: 0 ABSENT: 1 (G. Stagg)

STAFF REPORTS

- Park & Recreation - Director Carol Buchholz reported on the following:

- Met with the Mill Valley Rotary Club to discuss sponsorship for Creekside Fridays and Oktoberfest events
- Earth Day Cleanup - Scheduled for Saturday, April 21
- Worm Class - Scheduled for April 28
- Rhubarb Review - Performances will begin with a free matinee for seniors on Sunday, April 29th
- Debris Day - Scheduled for May 19th with the Community Yard Sale on May 20th
- Creekside Friday - A new logo has been developed for the season; still looking for additional sponsors

