

Minutes of the Special Meeting of TCSD Board of Directors
Held at 244 Shoreline Boulevard
October 28, 2009
8:45am

1. **CALL TO ORDER.** The Work Session of the Tamalpais Community Services District Board of Directors was called to order by President Stephan Bartschat at 8:45 a.m. on Wednesday, October 28, 2009.

2. **ROLL CALL.**

Board Members Present: The following members were present: President Bartschat and members Linda Johnson (L. Johnson), Jim Jacobs and Gretchen Stagg and Richard Johnson (R. Johnson). As all five of the Board was present at Roll Call, a quorum was constituted.

Staff Present: General Manager Jon Elam, Finance Director Jerry Taylor, Park and Recreation Director Carol Buchholz, Public Works Supervisor Bob Bunce, David Bostian, Gene Bomotti, and Vince Sanfilippo.

Others Present: Realtor Steve Easley

a. *Amended Agenda.* The Amended Agenda was approved after a motion by L. Johnson and seconded by R. Johnson. Motion passed on a vote of 5-0.

3. **PUBLIC EXPRESSION.** President Bartschat invited public expression on non-agenda items, in response to which there was none.

4. **GENERAL BUSINESS.** It should be noted that GM Elam (and Staff) provided this work sessions reports, financials, and other written materials.

a. *On-site Evaluation of Facility at 244 Shoreline Boulevard.* Realtor Steve Easley led a tour of the building, explaining its previous uses and its potential for use by the District for its refuse program. The Board agreed the facility had great potential, but required additional research to undertake an appraisal, the preparation of an application for building use to Marin County, facility evaluation for earthquake safety, and the development of a remodeling plan. Staff agreed to report back on each of these activities as they come together.

b. *Motion to Approve Resolution 09-05 Authorizing Issuance and Sale of Revenue Anticipation Note with Bartle-Wells.* General Manager Jon Elam and Finance Manager Jerry Taylor presented a report regarding the arrangements they were able to complete regarding cash flow financing for the period of October 30 through December 15, 2009. A motion was made by President Bartschat and seconded by Gretchen Stagg to approve Resolution 09-05 authorizing the issuance and sale of a

Revenue Anticipation Note in the amount of \$130,000 to Bartle-Wells. Motion unanimously approved on a vote of 5-0.

- c. **Motion to Approve Resolution 09-06 Transfer of Revenue from the County of Marin.** Staff reported on the success they had with Marin County to provide financing from the District's December 10, 2009 revenue allocations to provide \$112,572.65 to the District for maintenance activities. In this case the December 7, 2009 Bond Payment to City National Bank for sewer improvements. A motion to approve Resolution 09-06 was made by President Bartschat, seconded by R. Johnson and approved on a vote of 5-0. The Board thanked the Staff for all their work on these financings. Doug Dove the District's Finance Director with Bartle-Wells arrived and reported he was pleased to help out the District with this short-term financing and urged the District to complete its sewer rate increase process in December to ensure longer term financial viability.
- d. **November Board Meeting Date Re-Confirmation.** Board Member Jim Jacobs asked if the Board would consider modifying its November meeting date from Wednesday, November 18th to Tuesday, November 17th. Modified date was approved on a vote of 5-0.

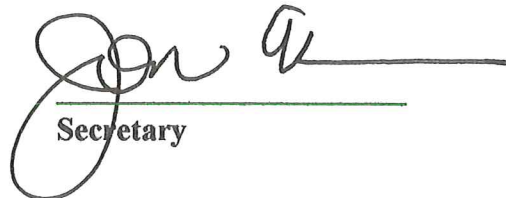
5. ADJOURNMENT:

MOTION MOVE TO AJOURN
M/S/C L. JOHNSON/R. JOHNSON
AJOURNED 9:46AM

Vote – 5 Ayes



President



Secretary

Next Regular Board Meeting

Date: Tuesday - November 17, 2009
Time: 7:00pm
Location: Tam Valley Community Center – 203 Marin Avenue