



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD BOARD OF DIRECTORS MEETING AND CLOSED SESSION

MINUTES

WEDNESDAY, MAY 1, 2019

6:30 P.M. – CLOSED SESSION; 7:00 P.M. – BOARD MEETING

TAMALPAIS VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY

1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors meeting was called to order by President Bartschat at 6:32 p.m. on Wednesday, May 1, 2019.

2. ROLL CALL

President Steffen Bartschat

Vice President Matt McMahon, Directors Jeff Brown, Steve Levine

Absent: Dir Jim Jacobs

As four of five Board members were present at Roll Call, a quorum was constituted.

Staff Present: General Manager Heather Abrams, Recording Secretary Cyndie Martel

Others Present: John Bakker, Meyers Nave (via telephone)

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. BROWN AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

MOTION TO CONVENE TO CLOSED SESSION

M/S/C: J. BROWN/S. LEVINE AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

4. CLOSED SESSION

A. Conference with real property negotiator pursuant to Government Code Section 54956.8.

Property Location: A narrow portion of APN 050-074-34 enclosed by fence with APN 051-231-01

Agency Negotiator: General Manager

Negotiating Parties: Kate Hamilton, Tamalpais Community Services District

Under Negotiation: Price and Terms of Payment

5. ADJOURN TO OPEN SESSION

MOTION TO ADJOURN TO OPEN SESSION – PRESENT ANY REPORTABLE ACTIONS

M/S/C: JEFF/STEPHEN AYES: 4 NAYS: 0 ABSENT: 1 (JACOBS)

The Board called an 8 minute recess.

The regular Board meeting reconvened at 7:00 p.m.

Staff Present: Jerry Taylor, Finance Manager; Carol Buchholz, Park and Recreation Director
Others Present: Scott McMorrow, Marin County Flood Control; Fred Silverman, Age Friendly Marin; Danny McDonald

REPORTABLE ACTIONS FROM CLOSED SESSION REPORTED BY THE PRESIDENT

There were no reportable actions.

6. PUBLIC EXPRESSION

Pres Bartschat invited public expression on non-agenda items, in response to which there was the following:

- Mr. Silverman, commissioner on the Marin County Commission on Aging for District 3, commented on a worldwide initiative called Age Friendly, a 5 year program started by the World Health Organization which addressed issues of older adults. Marin County received its age friendly designation about 6 months ago.
- Mr. McDonald commented on the early date of the meeting and the packet.

7. REGULAR BUSINESS: Administration

- A. Informational presentation of Marin County Flood Control and Water Conservation District
Mr. McMorrow presented the Board with information on current projects in the surrounding area, including flooding at Manzanita, as well operational information about the agency.
- B. Discuss proposed fiscal year 2019/20 budget
GM Abrams queued up this item. Mr. Taylor presented the Board with highlights. The Board asked clarifying questions. VP McMahon asked to see the projects and costs associated with the amounts listed on the budget. Pres Bartschat said the layout could be a little more user friendly, and asked for the addition of a capital line item.

Solid waste, sanitation and parks and recreation were all reviewed. GM Abrams stated the intent was to get Board input and answer questions; goal was to approve the budget at the June 12, 2019 Board meeting.

8. REGULAR BUSINESS: Parks and Recreation

- A. Parks and Recreation Update
P&R Dir Buchholz updated the Board on upcoming events and park issues. She included information on the Kay Park project with an anticipated end date of May 18, 2019.

Creekside planning was in full swing. Allowing groups to have tables at Creekside was discussed. The summer newsletter would mail out by May 15, 2019. Friends of Tam Valley donated a new ice machine.

9. REGULAR BUSINESS: Sanitation

A. Accept 2019 First Quarterly report to EPA

GM Abrams asked the Board to accept the Q1 2019 EPA report. The District had 3 sewer spills this past quarter, with debris possibly coming from sewer lateral work by local plumbers. A letter would be sent to all plumbers in the area to remind them of their responsibility to alert the District when and where they were working, and to correctly remove debris.

B. FY18/19 Sewer CIP Update

GM Abrams updated the Board on progress of the CIP. The contractor continued to do good work and the project and all change orders were now complete. GM Abrams expressed her interest in using the contractor again.

C. SASM Meeting – April 2019

In Dir Jacobs’ absence Dir Brown attended the SASM Board meeting and reported discussions included a review of the Engineering Standards and Specifications for use at Sewerage Agency of Southern Marin, as well as the 2018 Annual Report.

D. SMCSO Meeting – April 2019

VP McMahon reported the next meeting was on Monday, May 6 and he did not plan to attend.

10. REGULAR BUSINESS: Solid Waste

A. Update on State regulatory changes in solid waste

GM Abrams reported on the passage of SB 1383 and the impact for TCSO. Unlike AB 939 which asked for best efforts, SB 1383 was more prescriptive and would be enforced starting in 2024. TCSO was already providing recycling services and outreach, and would need to be more robust going forward.

11. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

A. Approve Minutes

- April 17, 2019 Board of Directors Meeting

MOTION TO APPROVE THE CONSENT CALENDAR

M/S/C: S. BARTSCHAT/S. LEVINE

AYES: 4

NAYS: 0

ABSENT: 1 (JACOBS)

12. FUTURE AGENDA ITEMS

A. Board suggestions for future agenda items and input on these future potential agenda items:

- Parks use work session
- Parks and Recreation Five Year Financial Plan
- Sewer CIP discussion
- Volunteer Commission joint meeting with Board

Pres Bartschat asked that the refuse capital plan be added to a future agenda. GM Abrams asked if the Board wanted a budget work session or just approval in June. The Board stated an approval in June was sufficient. Pres Bartschat stated the Board had not had a work session in 2019 so far and whether they were needed. He asked GM Abrams to agendize whether work sessions should move to an ad hoc status.

13. ADJOURNMENT

MOTION TO ADJOURN AND CANCEL THE WORK SESSION ON MAY 22, 2019

M/S/C: J. BROWN/M. MCMAHON

AYES: 4

NAYS: 0

ABSENT: 1 (JACOBS)

THE MEETING WAS ADJOURNED AT 9:13 P.M.



President



Secretary

**NEXT TCSD BOARD OF DIRECTORS MEETING
JUNE 12, 2019 – 7:00 PM
TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**