



# TAMALPAIS COMMUNITY SERVICES DISTRICT

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## TCSO BOARD OF DIRECTORS MEETING AND CLOSED SESSION

### AGENDA

WEDNESDAY, DECEMBER 9, 2020 at 7:00PM

Coronavirus (COVID-19) Advisory Notice: The health and safety of community members, public officials, and employees is a top priority for the Tamalpais Community Services District (TCSO) as we deliver our critical services of solid waste, sewer, and parks and recreation. In compliance with local and state shelter-in-place orders, and as allowed by Executive Order N-29-20 (March 17, 2020), TCSO will no longer offer an in-person meeting location for the public to attend this meeting. The meeting will be streamed live (see below), and members of the public are encouraged to participate remotely from a safe location as described below. Members of the Board of Directors or staff may participate in this meeting electronically or via teleconference.

#### HOW TO PARTICIPATE REMOTELY –

Enter the following website address:

<https://us02web.zoom.us/j/83349575386?pwd=Vm1vT1J5NDIjN25xRUIiWERzNVRVUT09>

Or call the following telephone number: (253) 215 8782, and enter the following meeting ID: 833 4957 5386 and password 374909

#### 1. CALL TO ORDER

#### 2. ROLL CALL President Matt McMahon

Directors: Vice President Jeff Brown, Steffen Bartschat, Steven Levine, and Jim Jacobs.

#### 3. APPROVE AGENDA

#### 4. PUBLIC EXPRESSION

*Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (If an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.*

#### 5. REGULAR BUSINESS: Information Only

- A. Presentation by Flood Control District Board Member Kim Rago
- B. General Manager's update
  - i. Operations update, including COVID-19 oral update
  - ii. X-mas Tree collection update from Analyst Sarah Mehtar
  - iii. Financial reports
- C. Sewer treatment plants updates: SASM and SMCSO

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSO at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSO to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body  
In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

**6. REGULAR BUSINESS: Requested for Board Action**

- A. TCSO Proclamation of Appreciation for retiring District 3 Supervisor Kate Sears
- B. Proclamation of Appreciation for TCSO staff
- C. Review and approve per capita grant application for Prop 68 park funds
- D. Discuss Board leadership and liaison roles in preparation for January Board Meeting

**7. CLOSED SESSION**

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: General Manager
- B. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: President McMahon and Vice President Brown  
Unrepresented Employee: General Manager

**8. ADJOURN TO OPEN SESSION**

**REPORTABLE ACTIONS FROM CLOSED SESSION REPORTED BY THE PRESIDENT**

**9. REGULAR BUSINESS: Requested for Board Action**

- A. Following the Closed Session, the Board may consider and approve Amendments to General Manager Employment Agreement

**10. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.*

- A. Approve Minutes of November 18, 2020 Special Board Meeting, Closed Session
- B. Approve Minutes of November 18, 2020 Board Meeting

**11. FUTURE AGENDA ITEMS**

- A. Board input for January 13, 2021 Board Meeting Agenda

**12. ADJOURNMENT**

**NEXT TCSO BOARD MEETING**  
January 13, 2021 – 7:00 PM  
**TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**