

**Minutes of the TCSD Board Special Work Session Meeting**  
**305 Bell Lane, Mill Valley, California 94941-4037**  
**April 22, 2009**

The Special Meeting (Work Session) of the Tamalpais Community Services District Board of Directors was held at the District Offices located at 305 Bell Lane, Mill Valley.

**1. CALL TO ORDER:**

President Steffen Bartschat called the meeting to order at 8:46 a.m., on April 22, 2009.

**2. ROLL CALL:**

**Board Members Present:** The following members were present: President Bartschat and members Linda Johnson (L. Johnson), Richard Johnson (R. Johnson); Jim Jacobs and Gretchen Stagg were absent. As three members of the Board were present, a quorum was constituted.

**Staff Present:** General Manager Jon Elam and recording secretary Jack Schwartz.

**Others Present.** None.

**3. Public Expression.** President Bartschat opened the meeting for Public Expression on non-agenda items, to which Member L. Johnson briefly discussed the Gateway meeting and the Caltrans/County discussions regarding street crossing issues. Otherwise, there was no other Public Expression.

**4. General Business:**

**A. Work Proposals.** President Bartschat called on General Manager (GM) Elam who referred the Board to the written materials included with the Agenda packet, after which Mr. Elam provided the following District-wide ongoing work report:

- **Eastwood Park Playground Fence.** GM Elam explained that while the original thought was to construct this fence only in front of the park and made of split rail, everyone now associated with this project envisions a chain-link (green) fence that completely surrounds the play ground (similar to the fencing at Kay Park). Mr. Elam stated that Staff will be securing bids on this fencing.
- **Public Works Shop Wall.** GM Elam explained that if a permanent wall was to be installed, a County Permit would have to be secured; alternatively, if a portable wall were erected (like those in the District office) then the project could be done without permits and much more cost-effectively.
- **District Office Window Replacement Project.** GM Elam reported that this window replacement project will require a County Permit; however there should be no fee, as the District should be exempt. GM Elam stated that he was waiting for an energy audit and to make sure that the best and most efficient windows are purchased (PG&E does offer rebates).

- **Security Cameras.** GM Elam reported that while there had been some interest in mounting security cameras in the District yard, because there has been virtually no vandalism or other intrusions, this issue should be tabled. The Board agreed.
- **Floor Repair to the Community Center.** GM Elam confirms that the wood flooring is in poor condition and certainly needs refinishing. GM Elam then called on the Park and Recreation, Director Buchholz who reported that any refinishing will require the temporary closure of the Center, closure that is best and least disruptive in December, immediately following the District's holiday activities.

**B. Settlement Packet regarding SASM from 2008.** President Bartschat called on GM Elam who again referred the Board to the written materials included with the Agenda packet, after which Mr. Elam reported, as follows:

- GM Elam explained the SASM spill settlement, including \$200,000 for Aramburu Island, a "pet project" of the complainants; also an additional \$600,000 for laterals (with 50% dedicated to loan programs and the balance of \$400,000 in loans). GM Elam concluded this topic by explaining that some 40 Tam Valley residents in the SASM area will be eligible for some of this funding. President Bartschat stated he had attended the SASM Board meeting at which he had sought a vote for a District-related use study. After explaining that SASM perhaps wanted to retain consultants, Mr. Bartschat recommended that Mr. Elam's qualifications and expertise be used to complete this study. The Board informally decided to refer this issue to Staff, after GM Elam was encouraged to discuss the impact of this study and other components of the District/SASM future relationship.

President Bartschat then strongly suggested that the SMCSO be made aware of these arrangements and studies and the general direction of the Board. Toward this end, President Bartschat asked GM Elam to place Mr. Bartschat on the SMCSO Agenda.

**Sausalito Sewer Increase article from the I.J. for Discussion.** President Bartschat called on GM Elam who referred the Board to the written materials included in the Agenda packet, after which GM Elam reported that the Sausalito sewer system is old and is in real need of upgrades (not unlike the District's system). Mr. Elam further reported that the great likelihood was that Sausalito's sewer rates will soon exceed the District's rates. GM Elam also stated that the political landscape was changing and the District will benefit through its sewer and sewer laterals improvements.

Lastly, GM Elam stated that many of the rules had changed (particularly through EPA) and again the District's improvements will increasingly be judged as a long term legacy for the District.

5. **BOARD DISCUSSION AND COMMENT.** Member L. Johnson reminded the Board of the Desalinization and Leadership letters, which each were in the draft stage.

President Bartschat also questioned CH<sub>2</sub>MHILL's providing fiscal and financial issues but NOT providing any analysis (without the District providing more funding). GM Elam promised to secure clarification on this issue of analysis.

**Discussion of 2009 District Work Plans.** President Bartschat again called on GM Elam who again referred the Board to the prepared written materials. GM Elam then reported that refuse and particularly recycling had been significantly reduced. Debris Days went well. With publicity targeted closer to the event bringing better/increased attendance.

President Board suggested that for the 2009 holiday season, extra garbage service might be offered, with perhaps an extra holiday debris day. Thereafter the Board discussed wide-ranging suggestions for the 2009 holiday refuse season, including perhaps contracting-out tree pick-up (scouts?) and chipping for green waste.

Member R. Johnson suggested emptying ones shredding bags to further prevent identity theft.

GM Elam then reported on the District's sewer project, stating that the most recent project had gone extremely well, with no complaints from the residents.

GM Elam then updated the Board on the District's response to the EPA's "Sewer Spill Reduction Action Plan," to which GM Elam has responded to the some 78 inquiries, while SMCSO is retaining outside assistance to help with their responses.

GM Elam then reported on Parks and Recreation matters, as follows: Director Buchholz is getting bids to resurface the tennis court. The Community Center continues being upgraded (electricity, internet and kitchen improvements are happening).

6. **ADJOURNMENT.**

**MOTION** **MOVE TO ADJOURN**

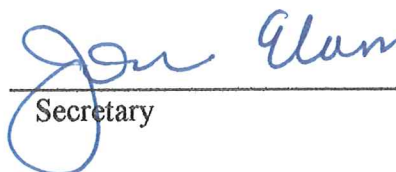
**M/S/C** **R. JOHNSON/L. JOHNSON**

**Vote – 3 Ayes**

The Board informally, unanimously adjourned at 9:50AM



President



Secretary