



# TAMALPAIS COMMUNITY SERVICES DISTRICT

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## TCS D BOARD OF DIRECTORS MEETING

### AGENDA

WEDNESDAY, OCTOBER 13, 2021 AT 7:00 PM

**Coronavirus (COVID-19) Advisory Notice:** The health and safety of community members, public officials, and employees is a top priority for the Tamalpais Community Services District (TCS D) as we deliver our critical services of solid waste, sewer, and parks and recreation. Pursuant to the Brown Act, as amended by Assembly Bill 361, this meeting will be conducted by teleconference in accordance with Government Code section 54953(e). No physical location will be available for this meeting. The meeting will be streamed live (see below), and members of the public are encouraged to participate remotely from a safe location as described below. Members of the Board of Directors or staff may participate in this meeting electronically or via teleconference.

#### HOW TO PARTICIPATE REMOTELY –

Enter the following website address:

<https://us02web.zoom.us/j/86959294620?pwd=ZFFiV3pwaWVNdEZudTM0WnNCRE04dz09>

Or call the following telephone number: (253) 215 8782, and enter the following meeting ID: 869 5929 4620 and password 620864

#### 1. CALL TO ORDER

#### 2. ROLL CALL President Matt McMahon

Directors: Vice President Jeff Brown, Steffen Bartschat, Jim Jacobs, and Steven Levine.

#### 3. APPROVE AGENDA

#### 4. PUBLIC EXPRESSION

*Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (If an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.*

#### 5. REGULAR BUSINESS: Information Items

- A. Presentation by Supervisor Stephanie Moulton-Peters, topics to include: traffic in Tam Valley
- B. General Manager's update
- C. Financial updates
- D. Recommendations for future reporting, Financial Reporting Ad Hoc Committee update
- E. Sewer treatment plants updates: SASM and SMCS D
- F. Discuss Measure A funded repair projects at the Community Center such as kitchen cabinets and chair lift to stage

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCS D at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCS D to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body  
In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

**6. REGULAR BUSINESS: Requested for Board Action**

- A. Introduce and waive first reading of Ordinance regarding food waste as required by SB 1383 and CalRecycle
- B. Review and approve proposed job descriptions and salary ranges for the following positions:  
Recreation and Parks Coordinator, Programs and Finance Manager, Assistant General Manager
- C. Review and approve grant application for Federal COVID-19 relief for Special Districts

**7. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.*

- A. Approve Resolution authorizing Board meetings to be held by teleconference and making related findings pursuant to AB 361
- B. Approve Minutes of September 22, 2021 Board Meeting

**8. FUTURE AGENDA ITEMS**

- A. Board input for November 10, 2021 Board Meeting Agenda
- B. 2021 Board Meeting Schedule (attached for reference)

**9. ADJOURNMENT**

**NEXT TCSD BOARD MEETING**  
**November 10, 2021 – 7:00 PM**  
**Tamalpais Valley Community Center, 203 Marin Ave**