



# Tamalpais Community Services District

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## TCSD BOARD OF DIRECTORS WORK SESSION

### MINUTES

WEDNESDAY – JANUARY 24, 2018, 8:30 A.M.

TAM VALLEY COMMUNITY CENTER, 203 MARIN AVENUE, MILL VALLEY

#### 1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors work session was called to order by President Bartschat at 8:30 am on Wednesday, January 24, 2018.

#### 2. ROLL CALL

President Steffen Bartschat

Directors: Jeff Brown, Steve Levine, Jim Jacobs

Absent: Vice President McMahan

As four of the five Board members were present at Roll Call, a quorum was constituted.

Staff Present: GM Abrams; Finance Manager Jerry Taylor; Recording Secretary Cyndie Martel

Others Present: Garth Schultz, R3 Consulting, Inc; Jim Burns, Volunteer Commission/Marinview HOA; John Lynch, Marinview HOA, Andy Allen, Danny McDonald

#### 3. APPROVE AGENDA

**MOTION TO APPROVE THE AGENDA.**

**M/S/C: S. LEVINE/J. BROWN    AYES: 4    NAYS: 0    ABSENT: 1 (MCMAHON)**

#### 4. PUBLIC EXPRESSION

Pres Bartschat invited public expression on non-agenda items, in response to which there was the following:

Mr. Allen commented on over development, traffic, and doing more maintenance work in house.

Special Needs: In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title II) if you need special assistance to participate in this meeting, please contact the TCSD at (415)-388-6393, x10. Notification 48 hours prior to meeting enables TCSD to make reasonable arrangements to ensure accessibility. In compliance with Senate Bill 343 the law requires writings subject to the Public Records Act to be available for public inspection at the time the writing is distributed to the member of the legislative body

In compliance with Senate Bill 343 materials or writings subject to the Public Records Act is available for public inspection at 305 Bell Lane, Mill Valley, California between the hours of 8:00 a.m. through 4:30 p.m. Monday through Friday.

Mr. Burns commented that when asked, the Board for the Marinview HOA stated they would be in favor of a reasonable rate increase to cover the cost of a chipper day.

Mr. McDonald commented that Tam Valley was exploited.

## **1. REGULAR BUSINESS**

### **A. Solid Waste Financial Plan**

GM Abrams introduced Garth Schultz of R3. The Board had approved a refuse rate increase 2 years ago and it was time to revisit the solid waste enterprise's current financial situation and discuss a 218 process.

Mr. Schultz stated his goal was to present the results of their research and receive direction from the Board on next steps. The recycling industry was changing rapidly and the District might see a swing from receiving \$24,000 annually for recycling to paying out \$50,000 per year to process it. In addition, mandated requirements and regulations for reducing refuse going to the landfill were increasing.

For several years, there had been an inter-fund transfer from sanitation to refuse, which was estimated at \$270,000. There was also pension and retiree liabilities on the books and no reserves available. Pres Bartschat asked about items on the books, which were actual liabilities, whether anything actually needed to be paid out, and if the county was asking for payment. GM Abrams stated the county was not currently asking for payment, but that could change.

Of note, most other District's or haulers had commercial components which subsidized the residential garbage rates. TCSO does not have substantial commercial accounts. The Board discussed the possibility of charging outside bin haulers for servicing Tam Valley residents. GM Abrams stated a program would need staff to monitor and collect.

GM Abrams stated that in the near future the District needed to divert another 50% of organics from the landfill, which was currently deadlocked at 20% and suggested the use of a part time person dedicated to finding new plans, ideas, etc. to divert more.

Pres Bartschat asked that staffing and unfunded programs be listed out in more detail. He also asked for more information on a sustainable capital plan. When asked for feedback, members of the Board expressed that they liked the conservative long term approach, but there was concern about raising rates on both sanitation and refuse services, and how to explain the rate increase. Community education would be key.

Public comment: Mr. Allen commented on several items related to compliance, buying a chipper, sewer services done in-house and removal of Christmas trees.

Mr. McDonald commented that any reduction of burden on the system was good.

Mr. Burns commented that funding chipper days was important considering recent fire events.

Mr. Lynch commented on Jim Kasper's contribution to chipper days.

Next steps: Mr. Schultz would take feedback from the meeting, make refinements, and come back with more information on February 12.

**2. FUTURE AGENDA ITEMS**

- Discussion of Recreational Events and Review Financial Model
- Approve updated facility rental fees
- Adopt TCSB Board Goals for 2018

**5. ADJOURNMENT**

**MOTION TO ADJOURN**

**M/S/C: J. JACOBS/S. LEVINE      AYES: 4      NAYS: 0      ABSENT: 1 (MCMAHON)**

**MEETING ADJOURNED AT 10:00 A.M.**



President



Secretary

**NEXT TCSB BOARD OF DIRECTORS MEETING  
FEBRUARY 12, 2018 – 6:00PM CLOSED SESSION, 7:00 PM REGULAR MEETING  
TAMALPAIS COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY**